

Board of Directors

Regular Session Board Meeting Agenda

Tuesday, October 1, 2024 - 6:00 P.M.

22200 Canyon Club Drive, Canyon Lake, CA 92587

This meeting may also be joined virtually at vm.clpoa.net

Dial into the Zoom meeting by phone: 1-669-900-6833

Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**

- Pledge of Allegiance
- Verification of Quorum

2. **Approval of Minutes**

- September 3, 2024

3. **Public Official Comments**

4. **Presentations**

- Community Patrol Update
- Member of the Month

5. **Announcements**

6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. **Consent Agenda** (Items A - E)

A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions** (Harmony McNaughton)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **APPROVAL: Reserve Funds Transfer** (Susan Dawood)

Proposed Resolution: That the Board of Directors, in compliance with Civil code 5502 and prudent fiscal management, it is recommended that the tax payments be approved for release

to the tax authorities. In addition, it is recommended that electronic approval be permitted for this expenditure on an annual basis, as attached.

D. Reserve Funds Transfer (Susan Dawood)

Proposed Resolution: That the Board of Directors, in compliance with Civil code 5515 and prudent fiscal management, it is recommended that the transfer of \$800,000 between the Schwab Road Reserve account and the Schwab CIP Reserve account in order to balance expenditures and contributions between the Operating fund, the CIP fund and the Road Reserve fund for fiscal year 2024.

E. Authorization of Liens (Susan Dawood)

Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 28-Day Reading: Rule Revision PC.5.10 Driveways and Additional Parking (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading rule revision for PC.5.10 driveways and additional parking, as attached.

8.2 APPROVAL: Rule Revision PC.4.19 Property Maintenance Required (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise PC.4.19 Property Maintenance Required, as attached.

8.3 APPROVAL: Club Sanctioning/Girl Scout Troop 939 (Carrie Pratt)

Proposed Resolution: It is recommended that the Board of Directors approve Girl Scout Troop 939 as a sanctioned club, as attached.

8.4 APPROVAL: Guest Usage of Common Areas/Amenities (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.2.0, as attached.

8.5 APPROVAL: Rule Revision GR.2.13 No Smoking (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules GR.2.13 to consolidate all smoking rules into one single, comprehensive rule covering all areas, as attached.

8.6 APPROVAL: Rule Revision GR.4.4H and LR.2.8 Fishing Locations Prohibited (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules GR.4.4H and LR.2.8 to combine GR.4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks with LR.2.8 No Fishing Allowed, as attached.

8.7 APPROVAL: Rule Revision Restaurant Rules (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to combine the Country Club and Lodge/Lighthouse sections into one new section titled Restaurant Rules and removing Section I: Introduction, as attached.

8.8 APPROVAL: Rule Revision GR.2.10 No Damage to CLPOA Property (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.2.10 “No Damage to CLPOA Property”, as attached.

8.9 APPROVAL: Security Advisory Committee Charter (Ken Toler)

Proposed Resolution: It is recommended that the Board of Directors approve the updated charter removing the red lined section, as attached.

8.10 APPROVAL: Annual Committee Member Appointments (Andrea Moreno)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of the following committee members and necessary chairperson changes to align with the Canyon Lake POA Committee Policy.

8.11 APPROVAL: Bylaws Revision (Harmony McNaughton)

Proposed Resolution: It is recommended that the Board of Directors approve the resolution to revise the Canyon Lake POA Bylaws, as attached.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, November 5, 2024, at 1:00 p.m. – Executive Session
- Tuesday, November 5, 2024, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, September 3, 2024. President Bill Van Vleet called the meeting to order at 6:00 p.m. Directors present were Alex Cook, Jeff Bill, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also, present were; Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Sr. Manager of Planning and Compliance Cheryl Mitchell; Director of Finance Susan Dawood; Director of Operations Steve Schneider; Director of Community Services Tiffany Cribbs; Community Patrol Manager Ken Toler; ACC Chair Dave Humphrey; Director of Corporate Administration Harmony McNaughton; and Clerk of the Board Andrea Moreno.

1. Welcome and Call to Order

Pledge of Allegiance was led by Community Patrol Manager Ken Toler.
Verification of Quorum by Clerk of the Board Andrea Moreno.

2. Approval of Minutes

- August 6, 2024

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. Public Official Comments

The Board heard comments from public officials.

4. Presentations

- Allied Universal Security Services Community Patrol Chief Zachary Wells provided a Community Patrol Update.
- President Van Vleet recognized the Member of the Month – Ria Bellili
- General Manager Eric Kazakoff recognized the Employee of the Quarter – Jose Montano

5. Announcements

President Van Vleet and General Manager Eric Kazakoff announced an increase in insurance and premium costs and related coverages.

6. Member Comments on Non-Personnel Issues

The Board heard member comments.

7. Consent Agenda (Items A - C)

MOTION/RESOLUTION: Upon motion properly made by President Van Vleet item C was pulled.

MOTION/RESOLUTION: Upon motion properly made by Director Kamashian, seconded by Director Cook and five votes in favor, items A and B were approved.

MOTION/RESOLUTION: Upon motion properly made by President Van Vleet, seconded by Director Doherty. A roll call vote was held. Five votes in favor, item C was approved.

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

C. APPROVAL: Reserve Funds Transfer

MOTION/RESOLUTION: That the Board of Directors, in compliance with Civil code 5502 and prudent fiscal management, it is recommended that the tax payments be approved for release to the tax authorities, as outlined. APPROVED

8. **Board Action Items**

8.1 APPROVAL: Finance Committee Alternate Member Appointment

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve to appoint Craig Brackett and Kent Skidmore as alternate members of the Finance Committee; contingent upon execution of the confidentiality agreement. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.2 28-Day Reading: Guest Usage of Common Areas/Amenities

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise rule GR.2.0, as attached. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.3 28-Day Reading: Rule Revision GR.2.13 No Smoking

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise rules GR.2.13 to consolidate all smoking rules into one single, comprehensive rule covering all areas, as attached. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.4 28-Day Reading: Rule Revision GR.4.4H and LR.2.8 Fishing Locations Prohibited

MOTION/RESOLUTION: Director Kamashian moved that the Board of Directors approve the 28-day reading to revise rules GR.4.4H and LR.2.8 to combine GR.4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks with LR.2.8 No Fishing Allowed, as attached. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.5 28-Day Reading: Rule Revision Restaurant Rules

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to combine the Country Club and Lodge/Lighthouse sections into one new section titled Restaurant Rules and removing Section I: Introduction, as amended striking through LR.5.6. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.6 28-Day Reading: Rule Revision GR.2.10 No Damage to CLPOA Property

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve the 28-day reading to revise rule GR.2.10 No Damage to CLPOA Property, as attached. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.7 28-Day Reading: Rule Revision PC.4.19 Property Maintenance Required

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the 28-day reading to revise PC.4.19 Property Maintenance Required, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.8 APPROVAL: Happy Camp Revise Rules HC.2.2-HC.5.1

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to revise rules HC.2.2-HC.5.1, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.9 APPROVAL: Rule Revision GR.2.9 Malicious Mischief

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve to revise rule GR.2.9, as attached. Director Bill seconded. Five votes in favor. MOTION CARRIED

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report
- Staff Reports, as written

10. Board Comments

Directors provided comments.

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, October 1, 2024, at 1:00 p.m. – Executive Session
- Tuesday, October 1, 2024, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Kamashian moved to adjourn the meeting. Director Doherty seconded. Meeting adjourned at 7:03 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

**Board of Directors
Executive Session Board Meeting Agenda
Tuesday, October 1, 2024 - 1:00 P.M.
POA Conference Room**

CALL TO ORDER
VERIFICATION OF QUORUM

PRESIDENT VAN VLEET
ANDREA MORENO

OLD BUSINESS

NEW BUSINESS

1. Legal Matters (Civil Code 4935(a)) 1:00 P.M.
2. Member Discipline (Civil Code 4935(a))
3. 3rd Party Contract / Agreement Discussion (Civil Code 4935(a))
4. Personnel Matters (Civil Code 4935(a))
5. Adjournment 5:30 P.M.

TO: Board of Directors
FROM: Controller
RE: Reserve Funds Transfer

Background

- A. The Board wishes to operate the Association in compliance with all the legal requirements that govern our community.
- B. Civil Code section 5502 provides:
“Notwithstanding any other law, transfers of greater than ten thousand dollars (\$10,000) or 5 percent of an association’s total combine reserve and operating account deposits, whichever is lower, shall not be authorized from the association’s reserve or operating accounts without prior written board approval. This section shall apply in addition to any other applicable requirements of this part.”

The following ACH payments need to be approved for payment of Property Tax for the fiscal year ended 2024. This expensed is reoccurring annually and an electronic transfer as the annual payment method would enable the efficient payment of the tax liability:

Riverside County Treasurer Tax Collector	\$19,478.10
Riverside County Treasurer Tax Collector	\$ 331.00

Fiscal Impact

Reduces the available cash in the operating account accordingly.

Recommendation

In compliance with Civil code 5502 and prudent fiscal management, it is recommended that the tax payments be approved for release to the tax authorities. In addition, it is recommended that electronic approval be permitted for this expenditure on an annual basis.

Susan C Dawood, Controller

TO: Board of Directors
FROM: Controller
RE: Reserve Funds Transfer

Background

Cash is moved between the Operating Fund (where Accounts Payable checks are written) and the other Reserve Funds when necessary (and as investments mature) in order to repay and balance the Inter-Fund accounting. The following funds need to be transferred between the Operating Fund and the Repair and Replacement Fund Accounts as a partial repayment of balances due:

Road Reserve Fund -Transfer out of Road Reserve Investment Fund to Operating Investment Fund– \$600,000 (both accounts are at Schwab).

CIP Reserve Fund--Transfer out of Community Improvement Investment Fund to Operating Investment Fund– \$200,000 (both accounts are at Schwab).

Fiscal Impact

Reduces the outstanding intercompany liability between funds by **\$800,000**.

Recommendation

In compliance with Civil code 5515 and prudent fiscal management, it is recommended that the transfer of **\$800,000** between the Schwab Road Reserve Account and the Schwab CIP Reserve Account in order to balance expenditures and contributions between the Operating Fund, the CIP Fund and the Road Reserve fund for fiscal year 2024.

Susan C Dawood, Controller

Date: October 1st, 2024

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | | |
|------------------|----------------|------------------|
| 1. 353-172-009 | 21.353-081-001 | 41.353-142-005 |
| 2. 351-171-001 | 22.353-072-006 | 42.355-152-003 |
| 3. 354-152-044 | 23.353-083-017 | 43.355-131-005 |
| 4. 354-161-008 | 24.355-262-014 | 44.354-151-015 |
| 5. 354-132-038 | 25.355-183-015 | 45.354-142-020-3 |
| 6. 353-171-016 | 26.351-152-010 | 46.355-391-019 |
| 7. 355-203-804 | 27.354-191-006 | 47.351-141-008 |
| 8. 353-231-046 | 28.351-132-006 | 48.354-232-012 |
| 9. 353-201-020 | 29.355-300-019 | 49.353-022-001 |
| 10.353-182-018 | 30.353-172-002 | 50.353-262-009 |
| 11.353-192-017 | 31.354-242-022 | 51.351-153-003 |
| 12.355-132-033 | 32.354-220-008 | 52.354-120-023 |
| 13.355-023-013 | 33.354-212-011 | 53.354-132-049 |
| 14.355-123-040 | 34.353-151-010 | 54.355-031-014 |
| 15.355-036-005 | 35.351-184-011 | 55.351-131-033 |
| 16.354-152-036 | 36.355-411-024 | 56.353-041-034 |
| 17.354-212-006 | 37.355-184-005 | |
| 18.353-091-008 | 38.353-111-005 | |
| 19.355-111-029 | 39.353-292-015 | |
| 20.353-033-021-0 | 40.353-223-005 | |

Date: 10/1/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: 28-day Reading for PC.5.10 Driveways and Additional Parking

Background

The ACC Committee is requesting board approval for a rule revision for PC.5.10 Driveways and Additional Parking. The ACC Committee feels too many homes are utilizing circular driveways for parking, vehicles, RV, and boat w/trailers which blocks the front view of the home.

Parking to block the home is not aesthetically pleasing as it makes the front yard appear as a parking lot. Over the last five or so years, it has been determined that walkway stepping stone pavers cannot be used for parking vehicles because they cannot support the weight, so the Committee is requiring a thicker poured concrete strip, and not pavers.

Fiscal Impact

Fine: no fine, informational only.

Recommendation

It is recommended that the Board of Directors approve a rule revision for **PC.5.10 Driveways and Additional Parking**, for a 28-day reading, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule

PC.5.10 Driveways and Additional Parking

A concrete driveway shall be installed at all homes prior to occupancy. Only concrete paver driveways are allowed for driveways or additional parking. In most cases, additional parking shall be perpendicular to the street and not transverse the front of the house. Additional perpendicular or parallel parking for a RV, trailer, boat, car, truck, etc. shall not block the front view of the home from the street and may be installed provided the one third landscaping requirement for the front yard is met per **PC.8.1**. Turn around(circular) driveways may be approved, providing they maintain a minimum of eighteen (**18**) feet between cutouts (i.e.; entrance and/ or exit). Circular driveways are for easy access to the street and are not for long term permanent parking of RVs, trailers, and boats. For corner lots with parking on the side parallel to the side street, the Committee will set the location for the parking area using the apex of the corner. Curb cuts cannot be made in the radius of the curb. Members must provide measurements and calculations for the **1/3** landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete, but the ribbons will not be used for calculating the **1/3** landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete but the ribbons or area between parking strips will not be used for calculating the one third landscaping requirement. A curb cut must be listed on the application if being accomplished. All driveways, additional parking, and curb cuts are at the discretion of the Committee based on the front width of the lot, neighbor's street parking requirements, aesthetics, and topography.

Proposed Change Redlined:

PC.5.10 Driveways and Additional Parking

A concrete driveway shall be installed at all homes prior to occupancy. Only concrete driveways, are allowed for driveways, **concrete strips shall be used for additional parking**. In most cases, additional parking shall be perpendicular to the street and not transverse the front of the house. Additional perpendicular or parallel parking for a RV, trailer, boat, car, truck, etc. shall not block the front view of the home from the street and may be installed provided the one third landscaping requirement for the front yard is met per **PC.8.1**. ~~Turn around (circular) driveways may be approved, providing they maintain a minimum of eighteen (18) feet between cutouts (i.e.; entrance and/ or exit). Circular driveways are for easy access to the street and are not for permanent parking of Cars, Trucks, RVs, trailers, and boats because this blocks the front view of the Home.~~ **Circular and turnaround driveways are not permitted.** For corner lots with parking on the side parallel to the side street, the Committee will set the location for the parking area using the apex of the corner. Curb cuts cannot be made in the radius of the curb. Members must provide measurements and calculations for the **1/3** landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete, but the ribbons will not be used for calculating the **1/3** landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete but the ribbons or area between parking strips will not be used for calculating the one third landscaping requirement. A curb cut must be listed on the application if being accomplished. All driveways, additional parking, and curb cuts are at the discretion of the Committee based on the front width of the lot, neighbor's street parking requirements, aesthetics, and topography.

Proposed Change:

PC.5.10 Driveways and Additional Parking

A concrete driveway shall be installed at all homes prior to occupancy. Only concrete driveways, are allowed for driveways, concrete strips shall be used for additional parking. In most cases, additional parking shall be perpendicular to the street and not transverse the front of the house. Additional perpendicular or parallel parking for a RV, trailer, boat, car, truck, etc. shall not block the front view of the home from the street and may be installed provided the one third landscaping requirement for the front yard is met per PC.8.1. Circular and turnaround driveways are not permitted. For corner lots with parking on the side parallel to the side street, the Committee will set the location for the parking area using the apex of the corner. Curb cuts cannot be made in the radius of the curb. Members must provide measurements and calculations for the 1/3 landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete, but the ribbons will not be used for calculating the 1/3 landscaping requirement. Decorative ribbons of landscaping material such as artificial grass or rocks may be installed in the concrete but the ribbons or area between parking strips will not be used for calculating the one third landscaping requirement. A curb cut must be listed on the application if being accomplished. All driveways, additional parking, and curb cuts are at the discretion of the Committee based on the front width of the lot, neighbor's street parking requirements, aesthetics, and topography.

Fine: No fine, informational only.

Justification: Too many homes are using circular driveways for parking, which blocks the front view of the home. This is not aesthetically pleasing as it makes the front yard look like a parking lot. Over the last five or so years, we have learned that walkway stepping pavers cannot support the weight that is being placed on them, so we are requiring thicker poured concrete strips, and not pavers.

Date: 10/1/24

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Rule Approval for PC.4.19 Property Maintenance Required

Background

Staff is seeking approval from the Board of Directors to revise **PC.4.19 Property Maintenance Required**.

The revised rule is to reflect a better understanding of what is considered storage; such as storing excessive or multiple amounts items not used on a regular basis. To also include unsightly property with bags of trash, garbage, and business or construction material or supplies, items for recycling, vehicle parts to name a few. PC.4.19 also includes long term storage of any items not used regularly is not allowed.

Properties are to be kept from storing items through-out the property and to maintain the property in a clean manner to ensure that the value of the neighborhood is not diminished, and harmony is established between neighbors.

Fiscal Impact

Fine: \$250.00 per month (no change)

Recommendation

It is recommended that the Board of Directors approve a rule revision for **PC.4.19 Property Maintenance Required**, as submitted.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.4.19 Property Maintenance Required

All lots and the improvements thereon shall be maintained in a neat and attractive condition. All miscellaneous items shall be stored out of view from the street, lake, golf course or neighboring properties. Examples, bags of trash or garbage, items for recycling or need to be taken to the dump, vehicle parts, and construction supplies when no permit has been issued, etc.

Proposed Change Redlined:

PC.4.19 Property Maintenance Required

All lots and the improvements thereon shall be maintained in a neat and attractive condition. All miscellaneous items shall be stored out of view from the street, lake, golf course or neighboring properties. Examples, bags of trash or garbage, items for recycling or need to be taken to the dump, vehicle parts, **business**, and construction supplies when no permit has been issued, **long term storage of any items not regularly used**, etc.

Proposed Change:

PC.4.19 Property Maintenance Required

All lots and the improvements thereon shall be maintained in a neat and attractive condition. All miscellaneous items shall be stored out of view from the street, lake, golf course or neighboring properties. Examples, bags of trash or garbage, items for recycling or need to be taken to the dump, vehicle parts, **business**, and construction supplies when no permit has been issued, **long term storage of any items not regularly used**, etc.

Fine – No change. \$250 monthly

Justification: Changes to reflect a more defined rules; more properties are being used like a storage facility that is viewed from all angles. The rule revision is an attempt to stop the unnecessary storage of items not regularly used. All unnecessary items to be removed out of site from street, lake, golf course and neighboring properties.

Date: October 1, 2024

To: Board of Directors

From: Activities Department

Board Action/Resolution: Club Sanctioning – Girl Scout Troop 939

Background

The Canyon Lake Property Owners Association has received a request from the Girl Scout Troop 939 seeking approval as a CLPOA Sanctioned Club.

As required per the Sanctioned Club Policy, the Club has submitted the following documents:

1. List of Club Officers (Club Board Members)
2. Signed Club Damages Agreement must be submitted.
3. Clubs must submit a signed Gate Access Agreement.
4. Provide a copy of the Club's new, current, or updated by-laws as approved by the membership of the club. A copy of the meeting minutes approving by-laws must be attached. The by-laws shall contain the following as a minimum:
 - a. Name of Club including principal address.
 - b. Objective and purpose of the club.
 - c. Membership qualifications.
 - d. List of officers and duties of same. The name of club secretary and president must be kept current with the CLPOA.
 - e. Procedures, policies, and manner of operation for the club.
 - f. Method of disciplinary action against club member for non-compliance with club rules or CLPOA rules.
 - g. Dissolution clause. Minimum membership, lack of attendance, method of closing out organization.
5. A roster of all the current club members and their contact information including address, phone number and e-mail. Club Rosters must have at least 75% residents of Canyon Lake, and 20 members minimum holding membership as a Prime, Co-Owner, Associate or Sub-Associate member.

Fiscal Impact

The fiscal impact shall include the costs associated with use of the facilities and common areas, any liability costs incurred by the Association for use of the facilities and amenities, and administrative costs for overseeing and managing the clubs for the Association. The total cost is to be determined.

Recommendation

It is recommended that the Board of Directors approve the Girl Scout Troop 939 as a sanctioned club, effective October 1, 2024.

Carrie Pratt

Carrie Pratt, Senior Activities Manager

DATE: Oct. 1, 2024

TO: Board of Directors

FROM: Director of Community Services, Tiffany Cribbs

RE: Rule Approval – Guest Usage of Common Areas/Amenities

Background

The Rules & Regulations Review Committee reviewed a proposed modification to General Rule 2.0, Guest Usage of Common Areas/Amenities, originally suggested by the Security Advisory Committee. The modification seeks to expand the scope of the existing ten specific rules to encompass the entire section General Rules 2.0 section (General Rule 2.0 to General Rule 2.23). This change would provide the Canyon Lake POA with broader authority to hold members accountable for the actions of their guests.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the revised General Rule 2.0, Guest Usage of Common Areas/Amenities, as attached



Director of Community Service

Current Rules:

GR.2.0 Guest Usage of Common Areas/Amenities

Members are encouraged to accompany their guests throughout the community at all times. Should a guest violate any of the below mentioned existing CLPOA rules in the member's absence, an additional fine will be incurred. This fine will increase on major summer holidays / holiday weekends (Memorial Day, 4th of July, and Labor Day). Rules included in this additional assessment will be:

- GR.2.4 Zero-Tolerance for Physical Abuse
- GR.2.7 Fireworks Restrictions
- GR.2.9 No Malicious Mischief
- GR.2.17 No Fighting Permitted
- GR.2.18 No Noxious and / or Offensive Conduct Allowed
- GR.2.18a Unreasonably Loud Noise
- GR.2.18b Aggravated Nuisance
- GR.2.18b.1 Unreasonably Loud Noise with Aggravating Circumstances
- GR.2.18b2 Negative Impact on Others
- GR.2.18c - Noxious and / or offensive conduct by residents and / or their guests

Proposed Changes:

GR.2.0 Guest Usage of Common Areas/Amenities

Members are encouraged to **always** accompany their guests throughout the community ~~at all times~~. Should a guest violate any of the ~~below mentioned~~ existing Canyon Lake POA rules listed in **GR.2.0 through GR.2.23** in the member's absence, an additional fine will be incurred. This fine will increase on ~~major summer~~ holidays/holiday weekends (Memorial Day, 4th of July, and Labor Day). ~~Rules included in this additional assessment will be:~~

- ~~• GR.2.4 Zero-Tolerance for Physical Abuse~~
- ~~• GR.2.7 Fireworks Restrictions~~
- ~~• GR.2.9 No Malicious Mischief~~
- ~~• GR.2.17 No Fighting Permitted~~
- ~~• GR.2.18 No Noxious and / or Offensive Conduct Allowed~~
- ~~• GR.2.18a Unreasonably Loud Noise~~
- ~~• GR.2.18b Aggravated Nuisance~~
- ~~• GR.2.18b.1 Unreasonably Loud Noise with Aggravating Circumstances~~
- ~~• GR.2.18b2 Negative Impact on Others~~
- ~~• GR.2.18c - Noxious and / or offensive conduct by residents and / or their guests~~

Proposed Rule:

GR.2.0 Guest Usage of Common Areas/Amenities

Members are encouraged to always accompany their guests throughout the community. Should a guest violate any of the existing Canyon Lake POA rules listed in GR.2.0 through GR.2.23 in a members' absence, an additional fine will be incurred. This fine will increase on holidays/holiday weekends (Memorial Day, 4th of July, and Labor Day).

DATE: Oct. 1, 2024

TO: Board of Directors

FROM: Director of Community Services, Tiffany Cribbs

RE: Rule Approval – No Smoking

Background

The Rules & Regulations Review Committee was tasked with reviewing the current Rules & Regulations and making recommendations to streamline the document. Their objective is to create a cohesive and comprehensive set of rules that are easier to understand and enforce. This action item focuses on refining and enhancing the existing Rules & Regulations to reduce redundancy and ensure clarity and effectiveness across all rule sections.

The committee proposes revising General Rules 2.13, "No Smoking," to consolidate all smoking rules into one single, comprehensive rule covering all areas.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the revised General Rule 2.13, No Smoking, as attached.



Director of Community Service

Current Rules:

GR.2.13 No Smoking

No smoking within twenty (20) feet of any CLPOA building or within twenty-five (25) feet of a park unless in designated smoking areas.

CG.1.3 No Smoking

No Smoking anywhere within the boundaries of the Gardens.

CC.2.1 No Smoking Allowed Inside

Smoking is strictly prohibited inside the confines of the establishment.

GF.2.9 No Smoking

Smoking in dugouts or on playing fields is prohibited. Further, no smoking permitted within twenty (20) feet of stands and / or snack bar.

LR.2.1 No Smoking Allowed Inside

Smoking is strictly prohibited inside the confines of the establishment.

SP.2.7 No Smoking

Smoking is not allowed in the pool area.

TC.2.4 No Smoking

No smoking within twenty-five (25) feet of tennis courts / perimeter fencing.

Proposed Changes:

GR.2.13 No Smoking

No smoking is allowed **inside any CLPOA building**, within twenty (20) feet of any CLPOA building, or within twenty-five (25) feet of parks **or recreational areas**, unless in designated smoking areas.

~~CG.1.3 No Smoking~~

~~No Smoking anywhere within the boundaries of the Gardens.~~

~~CC.2.1 No Smoking Allowed Inside~~

~~Smoking is strictly prohibited inside the confines of the establishment.~~

~~GF.2.9 No Smoking~~

~~Smoking in dugouts or on playing fields is prohibited. Further, no smoking permitted within twenty (20) feet of stands and / or snack bar.~~

~~LR.2.1 No Smoking Allowed Inside~~

~~Smoking is strictly prohibited inside the confines of the establishment.~~

~~SP.2.7 No Smoking~~

~~Smoking is not allowed in the pool area.~~

~~TC.2.4 No Smoking~~

~~No smoking within twenty five (25) feet of tennis courts / perimeter fencing.~~

Proposed Rule:

GR.2.13 No Smoking

No smoking is allowed inside any CLPOA building, within twenty (20) feet of CLPOA building, or within twenty-five (25) feet of parks or recreational areas, unless in designated smoking areas.

DATE: Oct. 1, 2024

TO: Board of Directors

FROM: Director of Community Services, Tiffany Cribbs

RE: Rule Approval – Fishing Locations Prohibited

Background

The Rules & Regulations Review Committee was tasked with reviewing the current Rules & Regulations and making recommendations to streamline the document. Their objective is to create a cohesive and comprehensive set of rules that are easier to understand and enforce. This action item focuses on refining and enhancing the existing Rules & Regulations to reduce redundancy and ensure clarity and effectiveness across all rule sections.

The committee proposes combining GR.4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks with LR.2.8 No Fishing Allowed.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the revised combination of General Rule 4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks with Lodge/Lighthouse Restaurant 2.8 No Fishing Allowed, as attached.



Director of Community Service

Current Rules:

GR.4.4h Fishing is Prohibited on Main/North/Treasure Island Causeways and Common Docks

Fishing is prohibited by land on the Main Causeway (East and West side), the North Causeway (North and South side) between both parking lot entries, and the Treasure Island Causeway. Fishing is also prohibited from all common docks when boats and / or swimmers are present.

LR.2.8 No Fishing Allowed

No fishing is permitted from areas immediately surrounding the Lodge premises except from the common dock. Fish shall not be cleaned on the Lodge premises or landings.

Proposed Changes:

GR.4.4h Fishing Locations Prohibited

Fishing is prohibited on the Main Causeway (East and West side), the North Causeway (North and South side) between both parking lot entries, and the Treasure Island Causeway. Fishing is also prohibited from all common docks when boats and/or swimmers are present. **Additionally, no fishing is permitted from areas immediately surrounding the Lodge premises except from the common dock. Fish shall not be cleaned on the Lodge premises or landings.**

~~LR.2.8 No Fishing Allowed~~

~~No fishing is permitted from areas immediately surrounding the Lodge premises except from the common dock. Fish shall not be cleaned on the Lodge premises or landings.~~

Proposed Rule:

GR.4.4h Fishing Locations Prohibited

Fishing is prohibited on the Main Causeway (East and West side), the North Causeway (North and South side) between both parking lot entries, and the Treasure Island Causeway. Fishing is also prohibited from all common docks when boats and/or swimmers are present. **Additionally, no fishing is permitted from areas immediately surrounding the Lodge premises except from the common dock. Fish shall not be cleaned on the Lodge premises or landings.**

DATE: Oct. 1, 2024

TO: Board of Directors

FROM: Director of Community Services, Tiffany Cribbs

RE: Rule Approval – Restaurant Rules

Background

The Rules & Regulations Review Committee was tasked with reviewing the current Rules & Regulations and making recommendations to streamline the document. Their objective is to create a cohesive and comprehensive set of rules that are easier to understand and enforce. This action item focuses on refining and enhancing the existing Rules & Regulations to reduce redundancy and ensure clarity and effectiveness across all rule sections.

The committee recommends merging the Lighthouse/Lodge Rules and Country Club Rules into a single section titled Restaurant Rules and removing Section I: Introduction, which is merely an informational section about each facility. This change aims to simplify the structure and ensure consistency across similar facilities. Additionally, the committee recommends removing the following rules already covered in the General Rules to avoid redundancy. These include:

- Lodge/Lighthouse Restaurant 2.1 and Country Club 2.1: No Smoking
- Lodge/Lighthouse Restaurant 2.5: No Loitering
- Lodge/Lighthouse Restaurant 2.8: No Fishing Allowed
- Lodge/Lighthouse Restaurant 5.6 and Country Club 5.6: Responsibility for Damages

Fiscal Impact

The fine for CC.2.1 (21+ Alcohol Purchase/Consumption) is \$50, while for LR.2.2 it's \$100. The proposed fine for RR.2.1 is \$100, showing a \$50 variance from the Country Club rule.

Recommendation

It is recommended that the Board of Directors approve combining the sections Lodge/Lighthouse Restaurant rules and Country Club rules while removing the redundant rules No Smoking, No Loitering, No Fishing Allowed, and Responsibility for Damages, as attached.



Director of Community Services

Country Club Rules

COUNTRY CLUB (CC)

NOTICE TO ALL MEMBERS: Sections of this Property Owner's Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I – INTRODUCTION

~~The Country Club Restaurant is a place to gather and meet up with family and friends to enjoy a great meal. The restaurant overlooks the beautifully manicured golf course.~~

~~The Country Club is also an excellent location for hosting events and functions such as:~~

- ~~• Anniversaries~~
- ~~• Baby Showers~~
- ~~• Birthday Parties~~
- ~~• Bridal Showers~~
- ~~• Retirement Parties~~
- ~~• Reunion Parties~~
- ~~• Wedding Receptions~~

~~For additional information on catered events, functions and banquets that need on-site accommodations, contact the Food & Beverage department at the Country Club facility.~~

~~Any questions regarding the policy for use and rental of the Country Club facility and / or common area meeting rooms (e.g. Magnolia Room) are to be referred to the Activities Department.~~

SECTION II - COUNTRY CLUB RULES

These rules have been established for the Country Club by the CLPOA for both the restaurant and bar area. The rules are to be adhered to by all customers, members and guests. Anyone who refuses to comply shall be declined service and / or may be asked to leave at the discretion of Management. NOTE: Rules relating to the service or consumption of alcoholic beverages are requirements from Alcohol Beverage Control (ABC) and therefore must be obeyed by law without exception.

~~CC.2.1 No Smoking Allowed Inside~~

~~Smoking is strictly prohibited inside the confines of the establishment.~~

CC.2.2 Only Persons Twenty-One Years of Age or Older Allowed to Purchase or Consume Alcoholic Beverages

No persons under the age of twenty-one (21) years will be permitted to purchase or consume alcoholic beverages in the Country Club facility.

CC.2.3 Only Persons Twenty-One Years of Age or Older Allowed to Sit at Bar

Persons under the age of twenty-one (21) years may not sit at the bar.

CC.2.4 No Alcoholic Beverages Allowed to Leave Premises

No alcoholic beverages will be permitted to leave the premises

CC.2.5 Right to Refuse Service

Service may be refused to any intoxicated or unruly Customer, Member and / or Guest.

~~CC.2.6 Responsibility for Damages~~

~~The Member, Guest and / or Customer is responsible for any loss and / or damage to equipment and / or property of the Country Club facility.~~

CC.2.7 Reporting Complaints

Any complaint(s) are to be made to Management. Customers, Members and / or Guests shall not reprimand employees.

SECTION III - COUNTRY CLUB DRESS CODE POLICY

These dress code requirements for the Country Club have been set forth by the CLPOA for both the restaurant and bar. All customers, members and guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Country Club, may be declined service and / or asked to leave at the discretion of Management.

CC.3.1 Casual Attire in Country Club

In the Country Club, overall dress attire is casual.

CC.3.2 Tasteful Attire Required

All clothing worn by customers, members and / or their guests shall be within the bounds of decency and good taste as appropriate. See posted dress code at Country Club.

CC.3.3 Shirts and Footwear Required

Shirts and footwear are mandatory in the Country Club facility.

CC.3.4 No Short-Shorts Allowed

No short-shorts in both the restaurant and bar. NOTE: Shorts more than 5" above the knee must be 18" from the waistband to the hemline.

SECTION IV - COUNTRY CLUB PROCEDURE FOR USE OR RENTAL

In addition to the policy set forth as outlined in the following sections, these procedures have been established by CLPOA. For use or rental of the Country Club facility, the appropriate forms must be completed and signed by the member, client or group representative.

CC.4.1 Facility Reservation, Use and Rental Agreement Required

A Facility Reservation, Use and Rental Agreement must be completed and signed. On this agreement, it is important to provide information about the function or event, any special requests and whether food / beverage will be required. The agreement details terms, use and rental requirements and responsibilities, items that are allowed or not allowed at the Country Club. The agreement further stipulates that CLPOA will not be responsible for loss by reason of temporary use and occupancy of the facility and does not under any circumstances assume responsibility for any loss, liability, damage, cost or expense. (For additional

information on on-site catering services, refer to Section VI.)

CC.4.1a- Reservable Locations of the Country Club Restaurant are as follows:

- Country Club Dining Room
- Country Club Patio
- Magnolia Room

CC.4.2 Signed Contract Required

Whenever on-site catering services are required, the Food and Beverage department will provide a Catering Contract with all the particulars of the event or function including menu selections, pricing and any other requirements as agreed upon. The Catering Contract must be reviewed and signed accordingly. In addition, required deposit must be paid, as applicable. (For further information, refer to Section VI.)

SECTION V - COUNTRY CLUB POLICY FOR USE OR RENTAL OF FACILITY

The following policy has been established by CLPOA for use or rental of the Country Club facility.

CC.5.1 No Outside Food or Beverages Allowed without CLPOA Approval

Outside food service (i.e. catering) is not allowed. No one may bring outside food or beverages into the Country Club except as approved by the CLPOA. At the discretion of Country Club Management, outside food or beverages such as wedding cake, champagne or wine, etc. shall be allowed upon the condition that prior arrangements have been agreed upon with the member or client and Country Club Management. NOTE: All champagne and / or wine provided by the client is subject to a corkage fee.

CC.5.2 Requirements for Outside Rentals

Any outside rentals (including chairs, tables or archways, etc.) must be arranged and paid for by the member or client to the proper company / organization prior to the event.

CC.5.3 Requirements for Use of Decorations

Decorations may only be hung with an adhesive that does not “pull off” the paint (such as 3M Command Brand™). The CLPOA will not permit affixing of anything to the walls, windows, floor or ceiling with nails, staples, tacks or any other material that may cause damage to the facility.

CC.5.4 Requirements for Use of Candles

No open flame candles are permitted. All candles must be contained inside a candle holder and all candles must be in a container higher than the flame of the candle.

CC.5.5 Removal of CLPOA Property Not Permitted

CLPOA property (glassware, dinnerware, table service of any kind and tables) may not be taken from the Country Club.

CC.5.6 Responsibility for Damages

The member or client is responsible for any loss and / or damage to equipment and / or property of the CLPOA / Canyon Lake Country Club.

CC.5.7 No Funeral Services Allowed

The Country Club may not be reserved for the purpose of conducting a funeral service.

CC.5.8 Local Noise Ordinance Requirement

Any reserved function or event must comply with the local noise ordinance. Local ordinances will be enforced. At 11:00 p.m., the volume for all music (live or recorded) must be turned down to reduce the disturbance of the nearby homeowners. CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake's Municipal Code, Chapter 11.30, Regulating Noise as the basis for this rule.

CC.5.9 CLPOA Requirements for Events with Fifty (50) or More Persons

When a member plans an event which may attract fifty (50) or more people thereby creating an unusually high traffic situation (pedestrian and / or vehicular), the following may be required:

CC.5.9a Schedule with Appropriate Personnel - Member, client or group shall schedule the event with appropriate personnel.

CC.5.9b Provide Diagram with Set-up - Member, client or group shall supply a diagram of the facility outlining the way in which the event will be set up for the day.

CC.5.9c Clear Facility Upon Conclusion of Event or Function - Member, client or group shall be responsible for making certain that all traffic (pedestrian and / or vehicular) is cleared from the facility (no later than an hour after the event).

CC.5.9d Additional Security Requirements - In the event that the member, client or group holds an occurrence in an area where there is a possibility the event will draw traffic to the area creating a public nuisance or unusually high traffic volume (pedestrian and / or vehicular), the member, client or group may be required to contract for additional uniformed Community Patrol Officers for the event.

CC.5.10 City Requirement for Special Event Permit for Events or Functions with Fifty (50) or More Persons

Although CLPOA does not require a permit, all events having fifty (50) or more persons / guests at any one (1) time, will require a Special Events Permit from the City of Canyon Lake. It is the sole responsibility of the member, client or group to obtain the required special event permit from the City of Canyon Lake. Further, the City of Canyon Lake may or will shut down the function or event for failure to obtain the necessary permit.

NOTE: In accordance with Canyon Lake Municipal Code, applications need to be filed thirty (30) days prior to the function or event.

SECTION VI - COUNTRY CLUB POLICY FOR ON-SITE CATERING SERVICES

The following policy has been established by CLPOA for on-site catering at the Country Club facility.

CC.6.1 Contract and Deposit Required

A signed contract and deposit are required for the confirmation of the date. NOTE: All prices are subject to change without notification, prior to signing the contract.

CC.6.2 Rental Period

Rental of the facility is as per the annual Schedule of Fees; any additional time must be arranged in advance at a charge per hour.

CC.6.3 Gratuity and Tax Required

Gratuity and sales tax will be added to the price of all food and beverage selections.

CC.6.4 Menu Selection Required Prior to Function or Event

Menu selection is required prior to the function or event.

CC.6.5 Final Guarantee Required

A final guarantee of the confirmed number of guests expected to attend is required prior to the function or event. NOTE: The number provided will be considered a minimum guarantee, not subject to reduction, for which the client will be charged.

CC.6.6 Final Payment Required

Final payment is required prior to the event.

CC.6.7 Bar Guarantee Required

A bar guarantee will apply, if required.

Lodge/Lighthouse Rules

Current Rules with Changes Highlighted

LODGE/LIGHTHOUSE RESTAURANT (LR)

NOTICE TO ALL MEMBERS: Sections of this Property Owner’s Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I – INTRODUCTION

~~The Lodge / Lighthouse Restaurant is open for members and their guests to take in the beautiful view of the lake and facility while enjoying a great meal and watching various sporting events.~~

~~The Lodge is also an excellent location for hosting events and functions such as:~~

- ~~• Anniversaries~~
- ~~• Baby Showers~~
- ~~• Birthday Parties~~
- ~~• Bridal Showers~~
- ~~• Club or Committee Meetings / Events~~
- ~~• Corporate Meetings / Events~~
- ~~• Retirement Parties~~
- ~~• Reunion Parties~~
- ~~• Weddings / Receptions~~

~~For additional information on catered events, functions and banquets that need on-site accommodations, contact the Food & Beverage department at the Lodge / Lighthouse Restaurant.~~

~~Any questions regarding the policy for use and rental of the Lodge facility and / or common area meeting rooms (e.g. Sunset Beach Room, Pool View Room, etc.) are to be referred to the Activities department.~~

~~NOTE: A piano is available for usage; however, the CLPOA must be given ample notice to have the piano moved from the stage to the ground level in the Holiday Bay Room. There will be a fee for this and it will be incurred by the homeowner or club. If the piano needs tuning, an additional cost may be charged.~~

SECTION II - RULES FOR LODGE / LIGHTHOUSE RESTAURANT & BAR

The Lodge facility consists of the building, decks and walkways around it. These rules have been established for the Lodge / Lighthouse Restaurant & Bar by the CLPOA for both the restaurant and bar / patio area. The rules are to be adhered to by all members and guests. Anyone who refuses to comply shall be declined service and / or may be asked to leave at the discretion of Management. NOTE: Rules relating to the service or consumption of alcoholic beverages are requirements from Alcohol Beverage Control (ABC) and therefore must be obeyed by law without exception.

LR.2.1 No Smoking Allowed Inside

~~Smoking is strictly prohibited inside the confines of the establishment.~~

LR.2.2 Only Persons Twenty-One Years of Age or Older Allowed to Purchase or Consume Alcoholic Beverages

No persons under the age of twenty-one (21) years will be permitted to purchase or consume alcoholic beverages in the Lodge facility.

LR.2.3 No Alcoholic Beverages Allowed to Leave Premises

No alcoholic beverages will be permitted to leave the premises. NOTE: Alcoholic beverages have to be consumed within the boundaries of the Lodge facility.

LR.2.4 Right to Refuse Service

Service may be refused to any intoxicated or unruly member and / or guest.

~~LR.2.5 No Loitering~~

~~Loitering on the Lodge grounds and parking lot area is prohibited. All curfew regulations will be strictly enforced.~~

LR.2.6 Golf Cart Parking in Designated Areas Only

All golf carts must be parked in designated vehicle parking spaces only.

LR.2.7 No Skateboards, Scooters or Bicycles Allowed

Skateboard, scooters and bicycles are prohibited in or around the Lodge facility and pool including all walkways and entryways.

~~LR.2.8 No Fishing Allowed~~

~~No fishing is permitted from areas immediately surrounding the Lodge premises except from the common dock. Fish shall not be cleaned on the Lodge premises or landings.~~

LR.2.9 No Outside Solicitation without Prior Approval by CLPOA

No tickets or articles of any kind shall be offered for sale on the Lodge premises. No subscription list shall be circulated nor advertisements or postings displayed. Specific exceptions must be approved by the CLPOA General Manager.

~~LR.2.10 Responsibility for Damages~~

~~Any member and / or guest is responsible for loss / damage to equipment / property of the CLPOA Lodge / Lighthouse Restaurant.~~

LR.2.11 Reporting Complaints

Any complaint(s) are to be made to Management. Members and / or guests shall not reprimand employees.

SECTION III - DRESS CODE POLICY FOR LODGE / LIGHTHOUSE RESTAURANT

Dress code requirements for the Lodge ~~/Lighthouse Restaurant~~ have been set forth by the CLPOA for both the restaurant and bar / patio area. All members and / or guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Lodge ~~/Lighthouse Restaurant~~, may be declined service and / or asked to leave at the discretion of Management.

LR.3.1 Shirts and Footwear Required at the Lodge Facility

In the Lodge facility including the dining room and bar / patio area, shirts and footwear are mandatory.

LR.3.2 Dining Room, Bar and Patio Attire

Attire for Main Dining Room is as follows:

LR.3.2a - Dress attire for dining is casual including, but not limited to, board shorts, tank tops, and sandals; however, all clothing worn by members and / or guests shall be within the bounds of decency and good taste as appropriate for a family facility.

LR.3.2b - Swimsuit attire and / or beachwear are not permitted inside the Lodge and Main Dining Room.

SECTION IV - LODGE PROCEDURE FOR USE OR RENTAL

In addition to the policy set forth as outlined in the following sections, these procedures have been established by CLPOA. For use or rental of the Lodge facility, the appropriate forms must be completed and signed by the member, client or group representative.

LR.4.1 Facility Reservation, Use and Rental Agreement Required

A Facility Reservation, Use and Rental Agreement must be completed and signed. On this agreement, it is important to provide information about the function or event, any special requests and whether food / beverage will be required. The agreement details terms, use and rental requirements and responsibilities, items that are allowed or not allowed at the Lodge facility. The agreement further stipulates that CLPOA will not be responsible for loss by reason of temporary use and occupancy of the facility and does not under any circumstances assume responsibility for any loss, liability, damage, cost or expense. (For additional information on on-site catering services, refer to Section VI.)

LR.4.1a- Reservable Locations of the Lodge & Lighthouse Restaurant are as follows:

- Holiday Bay Room
- Pool View Room
- Sunset Beach Room
- Private Dining Room
- Sunset Lounge Terrace Patio (1/2 of patio may be used for private reservation with reservation fee)
- Front Lawn & Trellis

LR.4.2 Signed Contract Required

Whenever on-site catering services are required, the Food and Beverage department will provide a Catering Contract with all the particulars of the event or function including menu selections, pricing and any other requirements as agreed upon. The Catering Contract must be reviewed and signed accordingly. In addition, required deposit must be paid, as applicable. (For further information, refer to Section VI.)

SECTION V - LODGE POLICY FOR USE AND RENTAL OF FACILITIES

The following policy has been established by CLPOA for use or rental of the Lodge facilities.

LR.5.1 No Outside Food or Beverages Allowed without CLPOA Approval

Outside food service (i.e. catering) is not allowed. No one may bring outside food or beverages into the Lodge facility except as approved by the CLPOA. At the discretion of Lodge Management, outside food or beverages such as wedding cake, champagne or wine, etc. shall be allowed upon the condition that prior arrangements have been agreed upon with the member or client and Lodge Management. NOTE: All champagne and / or

wine provided by the client is subject to a corkage fee.

LR.5.2 Requirements for Outside Rentals

Any outside rentals (including chairs, tables or archways, etc.) must be arranged and paid for prior to the event.

LR.5.3 Requirements for Use of Decorations

Decorations may only be hung with an adhesive that does not “pull off” the paint (such as 3M Command Brand™). The CLPOA will not permit affixing of anything to the walls, windows, floor or ceiling with nails, staples, tacks or any other material that may cause damage to the facility.

LR.5.4 Requirements for Use of Candles

No open flame candles are permitted. All candles must be contained inside a candle holder and all candles must be in a container higher than the flame of the candle.

LR.5.5 Removal of CLPOA Property Not Permitted

CLPOA property (glassware, dinnerware, table service of any kind and tables) may not be taken from the Lodge facility.

~~LR.5.6 Responsibility for Damages~~

~~The member or client is responsible for any loss and /or damage to equipment and /or property of the CLPOA /Lodge facility.~~

LR.5.7 No Funeral Services Allowed

The Lodge facility may not be reserved for the purpose of conducting a funeral service.

LR.5.8 Local Noise Ordinance Requirement

Any reserved function or event must comply with the local noise ordinance. Local ordinances will be enforced. At 11 p.m., the volume for all music (live or recorded) must be turned down to reduce the disturbance of the nearby homeowners. CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake’s Municipal Code, Chapter 11.30, Regulating Noise as the basis for this rule.

LR.5.9 CLPOA Requirements for Events with Fifty (50) or More Persons

When a member plans an event which may attract fifty (50) or more people thereby creating an unusually high traffic situation (pedestrian and / or vehicular), the following may be required:

LR.5.9a Schedule with Appropriate Personnel - Member, client or group shall schedule the event with appropriate personnel.

LR.5.9b Provide Diagram with Set-up - Member, client or group shall supply a diagram of the facility outlining the way in which the event will be set up for the day.

LR.5.9c Clear Facility Upon Conclusion of Event or Function - Member, client or group shall be responsible for making certain that all traffic (pedestrian and / or vehicular) is cleared from the facility (no later than an hour after the event).

LR.5.9d Additional Security Requirements - In the event that the member, client or group holds an occurrence in an area where there is a possibility the event will draw traffic to the area creating a public nuisance or unusually high traffic volume (pedestrian and / or vehicular), the member, client or group may be required to contract for additional uniformed Community Patrol Officers for the event.

LR.5.10 City Requirement for Special Event Permit for Events or Functions with Fifty (50) or More Persons

Although CLPOA does not require a permit, all events having fifty (50) or more persons / guests at any one (1) time, will require a Special Events Permit from the City of Canyon Lake. It is the sole responsibility of the member, client or group to obtain the required special event permit from the City of Canyon Lake. Further, the City of Canyon Lake may or will shut down the function or event for failure to obtain the necessary permit. NOTE: In accordance with Canyon Lake Municipal Code, applications need to be filed thirty (30) days prior to the function or event.

SECTION VI - LODGE POLICY FOR ON-SITE CATERING SERVICES

The following policy has been established by CLPOA for on-site catering at the Lodge facility.

LR.6.1 Contract and Deposit Required

A signed contract and deposit are required for the confirmation of the date. NOTE: All prices are subject to change without notification, prior to signing the contract.

LR.6.2 Rental Period

Rental of the facility is as per the annual Schedule of Fees; any additional time must be arranged in advance at a charge per hour.

LR.6.3 Gratuity and Tax Required

Gratuity and sales tax will be added to the price of all food and beverage selections.

LR.6.4 Menu Selection Required Prior to Function or Event

Menu selection is required prior to the function or event.

LR.6.5 Final Guarantee Required

A final guarantee of the confirmed number of guests expected to attend is required prior to the function or event. NOTE: The number provided will be considered a minimum guarantee, not subject to reduction, for which the client will be charged.

LR.6.6 Final Payment Required

Final payment is required prior to the event.

LR.6.7 Bar Guarantee Required

A bar guarantee will apply, if required.

Restaurant Rules

Proposed Combined Rules

RESTAURANT RULES (RR)

NOTICE TO ALL MEMBERS: NOTICE TO ALL MEMBERS: Sections of this Property Owner's Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I - RULES FOR RESTAURANTS

The CLPOA owns and operates two restaurants, the Canyon Lake Country Club Bar & Grill (Country Club) and the Canyon Lake Lodge (Lodge). The Lodge facility consists of the building, decks, and walkways around it. The Country Club facility consists of the building, patio, and bar area. These rules have been established for both restaurants. The rules are to be adhered to by all members and guests. Anyone who refuses to comply shall be declined service and / or may be asked to leave at the discretion of management. NOTE: Rules relating to the service or consumption of alcoholic beverages are requirements from Alcohol Beverage Control (ABC) and therefore must be obeyed by law without exception.

RR.2.1 Only Persons Twenty-One Years of Age or Older Allowed to Purchase or Consume Alcoholic Beverages

No persons under the age of twenty-one (21) years will be permitted to purchase or consume alcoholic beverages in the Country Club or Lodge facilities premises.

Fine: \$100.00

RR.2.2 Only Persons Twenty-One Years of Age or Older Allowed to Sit at Bar

Persons under the age of twenty-one (21) years may not sit at the bar at the Country Club or Lodge facilities.

RR.2.3 No Alcoholic Beverages Allowed to Leave Premises

No alcoholic beverages will be permitted to leave the premises. NOTE: Alcoholic beverages have to be consumed within the boundaries of the Country Club or Lodge facilities.

Fine: \$50.00

RR.2.4 Right to Refuse Service

Service may be refused to any intoxicated or unruly member and / or guest.

RR.2.5 Golf Cart Parking in Designated Areas Only

All golf carts at the Lodge must be parked in designated vehicle parking spaces only.

Fine: \$50.00

RR.2.6 No Skateboards, Scooters, or Bicycles Allowed

Skateboard, scooters, and bicycles are prohibited in or around the Lodge facility and pool including all walkways and entryways.

Fine: \$50.00

RR.2.7 No Outside Solicitation Without Prior Approval

No tickets or articles of any kind shall be offered for sale on the Lodge or Country Club premises. No subscription list shall be circulated, nor advertisements or postings displayed. Specific exceptions must be approved by the CLPOA General Manager.

RR.2.8 Reporting Complaints

Any complaint(s) are to be made to Management. Customers, Members, and/or Guests shall not reprimand employees.

SECTION III - DRESS CODE POLICY FOR LODGE

Dress code requirements for the Lodge have been set forth by the CLPOA for both the restaurant and bar / patio area. All members and / or guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Lodge, may be declined service and / or asked to leave at the discretion of management.

RR.3.1 Shirts and Footwear Required at the Lodge Facility

In the Lodge facility including the dining room and bar / patio area, shirts and footwear are mandatory.

RR.3.2 Dining Room, Bar and Patio Attire

Attire for Main Dining Room is as follows:

RR.3.2a - Dress attire for dining is casual including, but not limited to, board shorts, tank tops, and sandals; however, all clothing worn by members and / or guests shall be within the bounds of decency and good taste as appropriate for a family facility.

RR.3.2b - Swimsuit attire and / or beachwear are not permitted inside the Lodge and Main Dining Room.

SECTION IV - DRESS CODE POLICY FOR COUNTRY CLUB

These dress code requirements for the Country Club have been set forth by the CLPOA for both the restaurant and bar. All customers, members and guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Country Club, may be declined service and / or asked to leave at the discretion of Management.

RR.4.1 Casual Attire in Country Club

In the Country Club, overall dress attire is casual.

RR.4.2 Tasteful Attire Required

All clothing worn by customers, members and / or their guests shall be within the bounds of decency and good taste as appropriate. See posted dress code at Country Club.

RR.4.3 Shirts and Footwear Required at Country Club

Shirts and footwear are mandatory in the Country Club facility.

RR.4.4 No Short-Shorts Allowed

No short-shorts in both the restaurant and bar. NOTE: Shorts more than 5" above the knee must be 18" from the waistband to the hemline.

SECTION V - PROCEDURE FOR USE OR RENTAL

In addition to the policy set forth as outlined in the following sections, these procedures have been established by CLPOA. For use or rental of the Country Club or Lodge facility, the appropriate forms must be completed and signed by the member, client or group representative.

RR.5.1 Facility Reservation, Use and Rental Agreement Required

A Facility Reservation, Use and Rental Agreement must be completed and signed. On this agreement, it is important to provide information about the function or event, any special requests and whether food / beverage will be required. The agreement details terms, use and rental requirements and responsibilities, items that are allowed or not allowed at the Country Club or Lodge facility. The agreement further stipulates that CLPOA will not be responsible for the loss by reason of temporary use and occupancy of the facility and does not under any circumstances assume responsibility for any loss, liability, damage, cost, or expense. (For additional information on on-site catering services, refer to Section VI.)

RR.5.1a- Reservable Locations

Reservable Locations of the Country Club are:

- Country Club Dining Room
- Country Club Patio
- Magnolia Room.

The reservable locations at the Lodge are:

- Holiday Bay Room
- Pool View Room
- Sunset Beach Room
- Private Dining Room
- Sunset Lounge and Terrace Patio (1/2 of the patio may be used for a private reservation with a reservation fee)
- Front Lawn & Trellis.

RR.5.2 Signed Contract Required

Whenever on-site catering services are required, the Food and Beverage department will provide a Catering Contract with all the particulars of the event or function including menu selections, pricing and any other requirements as agreed upon. The Catering Contract must be reviewed and signed accordingly. In addition, required deposit must be paid, as applicable. (For further information, refer to Section VI.)

SECTION VI - POLICY FOR USE AND RENTAL OF FACILITIES

The following policy has been established by CLPOA for use or rental of the Country Club or Lodge facilities.

RR.6.1 No Outside Food or Beverages Allowed without CLPOA Approval

Outside food service (i.e. catering) is not allowed. No one may bring outside food or beverages into the Lodge facility except as approved by the CLPOA. At the discretion of Country Club or Lodge Management, outside food or beverages such as wedding cake, champagne or wine, etc. shall be allowed upon the condition that prior arrangements have been agreed upon with the member or client and Country Club or Lodge Management. NOTE: All champagne and / or wine provided by the client is subject to a corkage fee.

RR.6.2 Requirements for Outside Rentals

Any outside rentals (including chairs, tables or archways, etc.) must be arranged and paid for prior to the

event.

RR.6.3 Requirements for Use of Decorations

Decorations may only be hung with an adhesive that does not “pull off” the paint (such as 3M Command Brand). The CLPOA will not permit affixing of anything to the walls, windows, floor or ceiling with nails, staples, tacks or any other material that may cause damage to the facility.

RR.6.4 Requirements for Use of Candles

No open flame candles are permitted. All candles must be contained inside a candle holder and all candles must be in a container higher than the flame of the candle.

RR.6.5 Removal of CLPOA Property Not Permitted

CLPOA property (glassware, dinnerware, table service of any kind and tables) may not be taken from the Country Club or Lodge facilities.

RR.6.6 No Funeral Services Allowed

The Country Club or Lodge facilities may not be reserved for the purpose of conducting a funeral service.

RR.6.7 Local Noise Ordinance

Any reserved function or event must comply with the local noise ordinance. Local ordinances will be enforced. At 11 p.m., the volume for all music (live or recorded) must be turned down to reduce the disturbance of the nearby homeowners. The CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake’s Municipal Code, Chapter 11.30, Regulating Noise, as the basis for this rule.

RR.6.8 CLPOA Requirements For Events With Fifty (50) Or More Persons

When a member plans an event which may attract fifty (50) or more people thereby creating an unusually high traffic situation (pedestrian and / or vehicular), the following may be required:

RR.6.8a Schedule with Appropriate Personnel - Member, client or group shall schedule the event with appropriate personnel.

RR.5.9b Provide Diagram with Set-up - Member, client or group shall supply a diagram of the facility outlining the way in which the event will be set up for the day.

RR.5.9c Clear Facility Upon Conclusion of Event or Function - Member, client or group shall be responsible for making certain that all traffic (pedestrian and / or vehicular) is cleared from the facility (no later than an hour after the event).

RR.5.9d Additional Security Requirements - In the event that the member, client or group holds an occurrence in an area where there is a possibility the event will draw traffic to the area creating a public nuisance or unusually high traffic volume (pedestrian and / or vehicular), the member, client or group may be required to contract for additional uniformed Community Patrol Officers for the event.

RR.6.9 City Requirement for Special Event Permit for Events or Functions with Fifty (50) or More Persons

Although CLPOA does not require a permit, all events having fifty (50) or more persons / guests at any one (1) time, will require a Special Events Permit from the City of Canyon Lake. It is the sole responsibility of the member, client or group to obtain the required special event permit from the City of Canyon Lake. Further, the City of Canyon Lake may or will shut down the function or event for failure to obtain the necessary permit. NOTE: In accordance with Canyon Lake Municipal Code, applications need to be filed thirty (30) days prior to

the function or event.

SECTION VII - POLICY FOR ON-SITE CATERING SERVICES

The following policy has been established by CLPOA for on-site catering at the Country Club or Lodge facilities.

RR.7.1 Contract and Deposit Required

A signed contract and deposit are required for the confirmation of the date. NOTE: All prices are subject to change without notification, prior to signing the contract.

RR.7.2 Rental Period

Rental of the facility is as per the annual Schedule of Fees; any additional time must be arranged in advance at a charge per hour.

RR.7.3 Gratuity and Tax Required

Gratuity and sales tax will be added to the price of all food and beverage selections.

RR.7.4 Menu Selection Required Prior to Function or Event

Menu selection is required prior to the function or event.

RR.7.5 Final Guarantee Required

A final guarantee of the confirmed number of guests expected to attend is required prior to the function or event. NOTE: The number provided will be considered a minimum guarantee, not subject to reduction, for which the client will be charged.

RR.7.6 Final Payment Required

Final payment is required prior to the event.

RR7.7 Bar Guarantee Required

A bar guarantee will apply, if required.

DATE: Oct. 1, 2024

TO: Board of Directors

FROM: Director of Community Services, Tiffany Cribbs

RE: Rule Approval – No Damage to CLPOA Property

Background

The Rules & Regulations Review Committee reviewed the current Rules & Regulations and made recommendations to streamline the document. Their objective is to create a cohesive and comprehensive set of rules that are easier to understand and enforce. This action item focuses on refining and enhancing the existing Rules & Regulations to reduce redundancy and ensure clarity and effectiveness across all rule sections.

The committee proposes revising General Rule 2.10, "No Damage to CLPOA Property," to hold both members and banquet customers accountable for any damages to CLPOA property. This change will enable the removal of the redundant rule pertaining to damages currently found in the restaurant section of the rules.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the revised General Rule 2.10, No Damage to CLPOA Property, as attached.



Director of Community Service

Current Rule:

GR.2.10 No Damage to CLPOA Property

No damage to CLPOA property. The Prime Member shall be responsible for all charges associated with unintentional / accidental damages to CLPOA property.

Proposed Changes:

GR.2.10 No Damage to CLPOA Property

No damage to CLPOA property. The Prime Member or client will be responsible for all charges associated with unintentional / accidental damages to CLPOA property.

Revised Rule:

GR.2.10 No Damage to CLPOA Property

No damage to CLPOA property. The Prime Member or client will be responsible for all charges associated with unintentional / accidental damages to CLPOA property.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: October 1, 2024

ACTION:

TO: Board of Directors

FROM: Ken Toler

RE: APPROVAL – Updated Charter

Background

The Security Advisory Committee charter states as one of the responsibilities:

Conduct a quarterly perimeter security audit and provide results with photos for issue resolution.

Fiscal Impact

After reviewing many factors, it is found not to be an appropriate function of the committee members.

Recommendation

It is recommended that the Board of Directors approve the updated charter removing the above line from the list of responsibilities.

Ken Toler

Ken Toler, Community Patrol Manager

Security Advisory Committee

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association (Association) grants the Board of Directors (Board) the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, (i) of the Articles of Incorporation grants the Board the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

Whereas, article VI section I (e) of the Bylaws grants the Board the power to appoint committees of the Association:

NOW, THEREFORE, BE IT RESOLVED that a Security Advisory Committee be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Security Advisory Committee is to advise and assist the Board on matters related to the security of the community and its facilities.

In fulfilling its responsibility, the Security Advisory Committee, in cooperation with the Canyon Lake Property Owners Association General Manager (or designee), shall:

- Review monthly Community Patrol statistics and data to provide feedback and recommendations to the Board for focal areas / priorities for enforcement.
- Evaluate the number, quality and placement of security cameras throughout the community.
- Assess the effectiveness of the software in our Security Operations Center and evaluate Security Orchestration, Automation and Response (SOAR) solutions using artificial intelligence (AI).
- ~~Conduct a quarterly perimeter security audit and provide results with photos for issue resolution.~~
- Assess options for private-public partnerships with security technology companies to leverage the unique value of our gated community.
- Evaluate options to reconstitute a Neighborhood Watch program in the community.
- Engage the other gated cities in California and explore best practices to enhance community security.
- Perform such other related security-related functions as directed by the Board.

The Chairperson shall coordinate in advance with the Board Liaison, set the agenda and conduct the meetings. The Secretary records and submits the meeting minutes and fills in for the Chairperson, if needed.

COMMITTEE MEMBERSHIP

The Security Advisory Committee may be composed of seven (7) Members and one (2) Alternate Member of the Association. The Alternate Member will only vote in the absence of a regular Security Advisory Committee Member. The Chairperson shall be appointed by the Board to serve a two (2) year term, with the additional Members to be appointed annually. The Membership of the Committee should include, if possible, members with experience in facilities security, security technology or law enforcement.

The General Manager, or designee, and Board Liaison shall be non-voting ex-officio members of the Security Advisory Committee

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

☎ 951.244.6841

🌐 www.canyonlakepoa.com

DATE: October 1, 2024 **ACTION:**

TO: Board of Directors

FROM: Corporate

RE: APPROVAL: Annual Committee Member Appointments

Background

The following appointments are proposed as a result of the Board’s annual review of Canyon Lake POA policies, committees’ recommendations, and the terms of each committee member and chair. The CLPOA Committee Guidelines specifies term limits for committee members as a one-year term, with optional reappointment by the Board, and a three-year term for chairpersons to serve in that capacity.

The master roster of committee members recommended for (re)appointment has been included in this report. If approved as written, any current committee members who have termed out of their role as chair will remain on the committee.

As always, staff and the Board of Directors are ever grateful for committee members’ dedication and generous service given to the community.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the appointment of the following committee members and chairperson changes, to align with the Canyon Lake POA Committee Policy.



Andrea Moreno, Clerk of the Board

COMMITTEE	COMM. MEMBERSHIP	VACANCIES	POSITION	FIRST NAME	LAST NAME
ACC	3 members/4 Alt	1	Chairperson	David	Humphrey
ACC			Co-Chairperson	Mike	Harris
ACC			Member	Alexis	Prince
ACC			Alternate	John	Stelzner
ACC			Alternate	Anissa	Brackett
ACC			Alternate	Chris	Poland
ACC			Alternate		
APPEALS	5 members/1 Alt	1	Chairperson	Brian	Wood
APPEALS				Bruce	Yarbrough
APPEALS				Renee	Griffiths
APPEALS				Terry	Jarvis
APPEALS				Kelly	Clement
APPEALS			Alternate		
ESTATES	5 members	0	Chairperson	Timothy	Heiter
ESTATES				David	Gulley
ESTATES				Roe	Lundgren
ESTATES				Charles	Hawley
ESTATES				Robert	Jacobson
FACILITIES PLANNING	7 members/ 2 Alt	0	Chairperson	Dan	Lekawa
FACILITIES PLANNING				Darryl	Ballou
FACILITIES PLANNING				Edward	Dudziak
FACILITIES PLANNING				Ray	Stribling
FACILITIES PLANNING				Doug	Gorvetzian
FACILITIES PLANNING				Gregg	Kludjian
FACILITIES PLANNING				Chris	Papavero
FACILITIES PLANNING			Alternate	Steve	Libring
FACILITIES PLANNING			Alternate	Dale	Welty
FINANCE	7 members/ 2 Alt	0	Chairperson	Claude	Beauchamp
FINANCE				Joe	Washle
FINANCE				Edward	Dudziak
FINANCE				Gregg	Kludjian
FINANCE				Dale	Welty
FINANCE				Therese (Teri)	Washle

FINANCE				Bill	Medved
FINANCE			Alternate	Kent	Skidmore
FINANCE			Alternate	Craig	Brackett
GREEN	7 members / 1 Alt	0	Chairperson	Jon	Keigwin
GREEN				Valerie	Montgomery
GREEN				Dudley	Thompson
GREEN				Jon	Evans
GREEN				Joe	Washle
GREEN				Larry	Mensch
GREEN				Marcus	Schonabaum
GREEN			Alternate	Edward	Raves
RECREATION	10 members	1	Chairperson	Kevin	Thayer
RECREATION				Regina	Hipsak
RECREATION				Janine	Schrufer
RECREATION				Bob	Whiteside
RECREATION				Jude	Donahue
RECREATION				Cherie	Fitzpatrick
RECREATION				Kathy	Mulcahy
RECREATION				Natassia	Write
RECREATION				Alison	Peacock
RECREATION					
RULES & REGULATIONS REVIEW	7 members / 1 Alt	1	Chairperson	Kevin	Cole
RULES & REGULATIONS REVIEW				Craig	Brown
RULES & REGULATIONS REVIEW				Kevin	Thayer
RULES & REGULATIONS REVIEW				Kellie	Welty
RULES & REGULATIONS REVIEW				Margi	Austin
RULES & REGULATIONS REVIEW				Eddie	Valdez
RULES & REGULATIONS REVIEW				Alison	Peacock
RULES & REGULATIONS REVIEW			Alternate		
SECURITY ADVISORY	7 members / 2 Alt	2	Chairperson	Rich	Fransik
SECURITY ADVISORY				Cathy	Lekawa
SECURITY ADVISORY				Greg	Castillo
SECURITY ADVISORY				Darryl	Jackson
SECURITY ADVISORY				Rick	Escobar

MASTER COMMITTEE ROSTER

SECURITY ADVISORY				Terry	Jarvis
SECURITY ADVISORY					
SECURITY ADVISORY			Alternate	Mike	Bowers
SECURITY ADVISORY			Alternate		
SENIOR WORK GROUP	10 work group member	1	Chairperson	Kathy	Barbay
SENIOR WORK GROUP			Vice Chairperson	Louis	Lancia
SENIOR WORK GROUP				Nancy	Green
SENIOR WORK GROUP				Renee	Griffiths
SENIOR WORK GROUP				Janine	Schrufner
SENIOR WORK GROUP				Edward	Doidge Jr.
SENIOR WORK GROUP				Ron	Kelly
SENIOR WORK GROUP				Karen	Doherty
SENIOR WORK GROUP				Paul	Kawker
SENIOR WORK GROUP					
TUESDAY WORK GROUP	7 work group members	1	Chairperson	Larry	Mensch
TUESDAY WORK GROUP				Sam	Theodora
TUESDAY WORK GROUP				David	Nickel
TUESDAY WORK GROUP				Hugh	Wagoner
TUESDAY WORK GROUP				Edward	Doidge Jr.
TUESDAY WORK GROUP				Eric	Schrader
TUESDAY WORK GROUP				Susan	Fitzpatrick
TUESDAY WORK GROUP			Alternate		

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

DATE: October 1, 2024
TO: Board of Directors
FROM: Corporate
APPROVAL: Revision to the Bylaws

Background

Canyon Lake Property Owners Association (“CLPOA”) is governed by certain governing documents, including without limitation, Bylaws. CLPOA’s Bylaws were originally adopted in 1968. Since that time, the Bylaws have been amended numerous times, however much of the original language, and provisions, remain.

One such original provision, Art. III, Sec. 2, states in relevant part as follows: “Members shall be limited to the owners of not less than one (1) Lot (as the same is defined herein) in the Subdivision. Only one (1) of any number of co-owners of a Lot shall be a Member. *A Lot held by a husband and wife in any form of joint ownership, including community property, shall qualify the owners for one (1) membership only, to be issued in the name of the husband unless otherwise directed.*” [Emphasis added.]

By defaulting membership to a “husband” over a “wife”, this provision (a product of its time) is discriminatory on the basis of sex, gender, and possibly other protected classes. Because of this, CLPOA has not enforced this provision in recent history.

The Board, by itself, has the authority under Cal. Civ. Code § 4225, and Cal. Gov. Code § 12955, to remove this provision from CLPOA’s Bylaws. The Board therefore resolves as follows: Pursuant to Cal. Civ. Code § 4225 / Cal. Gov. Code § 12955, CLPOA’s Bylaws, Art. III, Sec. 2 are hereby modified to remove the following sentence: “A Lot held by a husband and wife in any form of joint ownership, including community property, shall qualify the owners for one (1) membership only, to be issued in the name of the husband unless otherwise directed.”

The remainder of the Bylaws, including the remainder of Art. III, Sec. 2 remain unaffected by this revision.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the resolution to revise the Canyon Lake POA Bylaws, as attached.

Harmony McNaughton

Harmony McNaughton, CCAM-LS, CMCA
Director of Corporate Administration

**CANYON LAKE PROPERTY OWNERS ASSOCIATION
RESOLUTION OF THE BOARD OF DIRECTORS**

1. Canyon Lake Property Owners Association (“CLPOA”) is governed by certain governing documents, including without limitation, Bylaws. CLPOA’s Bylaws were originally adopted in 1968. Since that time, the Bylaws have been amended numerous times, however much of the original language, and provisions, remain.

2. One such original provision, Art. III, Sec. 2, states in relevant part as follows:
“Members shall be limited to the owners of not less than one (1) Lot (as the same is defined herein) in the Subdivision. Only one (1) of any number of co-owners of a Lot shall be a Member. *A Lot held by a husband and wife in any form of joint ownership, including community property, shall qualify the owners for one (1) membership only, to be issued in the name of the husband unless otherwise directed.*” [Emphasis added.]

3. By defaulting membership to a “husband” over a “wife”, this provision (a product of its time) is discriminatory on the basis of sex, gender, and possibly other protected classes. Because of this, CLPOA has not enforced this provision in recent history.

4. The Board, by itself, has the authority under Cal. Civ. Code § 4225, and Cal. Gov. Code § 12955, to remove this provision from CLPOA’s Bylaws.

5. The Board therefore resolves as follows:

Pursuant to Cal. Civ. Code § 4225 / Cal. Gov. Code § 12955, CLPOA’s Bylaws, Art. III, Sec. 2 are hereby modified to remove the following sentence:

“A Lot held by a husband and wife in any form of joint ownership, including community property, shall qualify the owners for one (1) membership only, to be issued in the name of the husband unless otherwise directed.”

The remainder of the Bylaws, including the remainder of Art. III, Sec. 2 remain unaffected by this revision.

Approved October 1, 2024, by the following vote of the Board of Directors:

- 1. _____
Bill Van Vleet, President

- 2. _____
Greg Doherty, Vice President

- 3. _____
Joe Kamashian, Secretary

- 4. _____
Jeff Bill, Treasurer

- 5. _____
Alex Cook, Director at Large

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Planning for the Senior Holiday Boutique is underway, and vendors are being sought for the November 9 & 10 event. See Renee Griffiths or Kathy Barbay.
- September 29th there was another free dinner from Ria serving pasta, salad, and garlic bread. The sign-up sheet was full, and we moved to the waitlist.
- Senior Christmas party is Friday, December 13th this year.
- Linda Johnson is the chair for the Mardi Gras themed New Year's Party, planning happening now.
- Last Sunday of the month, October 27th is the last Potluck & LCR of the year.

Activities Dept. 50

- Car Show planning is underway for the October 5th event.
- Activities organized the Maui Sunday event and the return of the Tide pools and the Polynesian dancers on the beach.
- The 9/11 event is at the Lodge Terrace from 6:30-8 pm.
- Park hours changed today, October 1, 2024 – 8 am-8 pm.
- Community benches throughout community. Give Activities a call, send email or visit our website to order.
- Concerts At the Lodge 2024 Concerts
 - November 2 – **Chayce Beckham**

Pool Dept. 54

- Fall Schedule
 - Sunday-Saturday
 - Lap Swim 7-10am
 - Open swim 10am- 8pm
 - Halloween Schedule- 7am-5pm
- Aqua Fitness
 - Monday through Friday 8 am (High Intensity) & 9 am (Low intensity)
 - Evening classes start June 3rd. Monday, Thursday & Friday @ 7 pm (High Intensity)
 - Day Pass- \$3
 - 10 classes punch card- \$25
 - Monthly unlimited punch card- \$35
- Pool stats:
 - Month of September- total- 3,613
 - Aqua fitness and lap swim – 851
 - Open swim – 2,762

Event & Activities Updates

Upcoming Events

- October 5- 18th Annual Car Show hosted by the Car Club
- October 12- Rocktoberfest hosted by the JWC
- October 17, 18 & 19- Beauty & the Beast Show hosted by the Theater Club
- October 19- K-Tell All-Stars Fine Arts Concert
- October 24, 25 & 26- Beauty & the Beast Show hosted by the Theater Club
- October 26- CLWC Witches Gathering & Doc-A-Treat hosted by the Yacht Club
- October 27- Family Matters Halloween Carnival & Costume Contest

Classes

- Active Fitness
 - Tuesdays & Thursdays, 10 am @ the Lodge
- Fit Sticks
 - Tuesdays and Thursdays, 9 am @ the Lodge
- Cardio Toning Jam
 - Mondays, 9 am @ The Lodge
- Mindfulness & Mobility
 - Mondays 10 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7 pm @ the Lodge

Committees

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – September 2024

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
 - Member Spotlight Page
 - Employee of the Quarter Page
- **Community Project Promotions**
 - Parking Lot Seal Coating Project
- **Upcoming Event Promotions**
 - Canyon Lake Car Show
 - Rocktoberfest
 - Chayce Beckham Concert
 - Tree Lighting Festival
 - Holiday Golf Cart Parade
 - Parade of Lights
- **Member Services Notices**
 - Guest ePasses
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
- **Community Safety/Security**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration and Safety Awareness
- **Canyon Lake POA Merchandise Store Redesign**
- **Dining and Event Promotions at Restaurants**
- **Amenity Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion (Canyon Lake residents only)

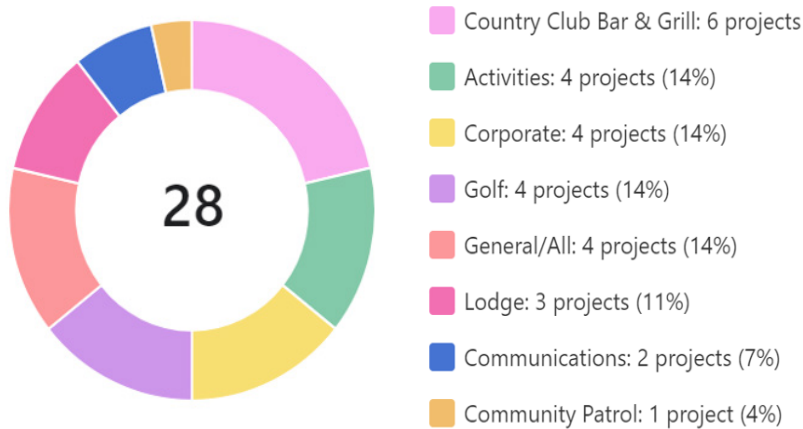
COMMUNICATION REPORT

KPI Dashboard – September 2024

ACTIVE CAMPAIGNS

September 2024

Below are the number of campaigns Communications managed during the month of September, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

624

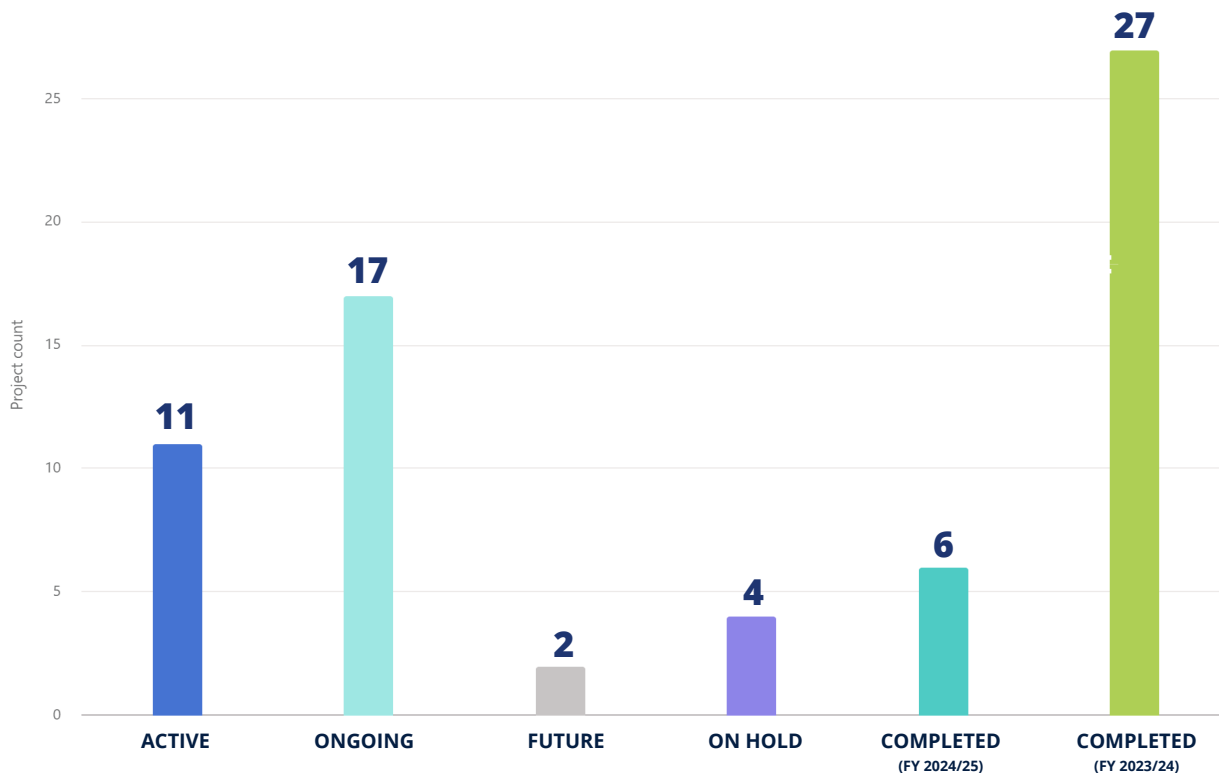
tasks completed
in September 2024

23

club events promoted
in fiscal year 2024/25

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2024/25 (May 1, 2024 through April 30, 2025).



FEATURE CAMPAIGNS – CANYON LAKE POA

September 2024

Community Promotions

MAUI SUNDAY
CANYON LAKE, CA

Sunday, September 1 at the Lodge
4 p.m. to 7 p.m. on the Lodge lawn
Dancers 7 p.m. to 8 p.m. on Sunset Beach

Hawaiian Style Food | Polynesian Dancers
Live Entertainment | Tide Pool

CANYON LAKE PROPERTY OWNERS ASSOCIATION
@canyonlakepoa

CANYON LAKE PROPERTY OWNERS ASSOCIATION

COMMUNITY-WIDE
SALE

GARAGE Sale
Sep 7 & Sep 8

View Community Map
or Register Your Garage Sale at
www.clpoa.com/communitysale

38TH ANNUAL CANYON LAKE KIDS' FISHING DERBY

Saturday, September 14 | Holiday Harbor
Fishing Time | 6 a.m. – 11 a.m.
Weigh-in | Ends 12 p.m.

Online sign-ups begin Wednesday, August 14.
Visit www.clpoa.com/fishingderby to register!

In-person sign-ups are available day of from 5:30 a.m. to 7 a.m. at Holiday Harbor.

INTERESTED IN SPONSORING? Call Chuck Moreno at 951.837.5941 or email cm.bass@verizon.net

CANYON LAKE YACHT CLUB

PATRIOT DAY
Cruise

SATURDAY, SEPTEMBER 14
6:30 P.M. HOLIDAY HARBOR DOCKS
WWW.CLVCCA.ORG

CANYON LAKE ASSOCIATION OF MEN

COUNTRY IN THE PARK

SATURDAY, SEPTEMBER 28
5 P.M. TO 9 P.M.
HOLIDAY HARBOR

BBQ
LIVE MUSIC
MARK HUSTON AND THE WORKIN' MEN

PURCHASE TICKETS ONLINE AT
WWW.CANYONLAKEASSOCIATIONOFMEN.COM

2024 CONCERTS AT THE LODGE

CHAYCE BECKHAM

SATURDAY, NOVEMBER 2, 2024
VIP \$89 | GENERAL ADMISSION \$69

TICKETS ON SALE NOW!
WWW.CLPOA.COM/CONCERTS

CONCERTS MAY BE CANCELLED OR POSTPONED. TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELLED.

SCAN WITH YOUR PHONE FOR CONCERT INFO

Restaurant Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

FOOTBALL Happy Hour

\$8 & \$10 APPETIZERS | \$3.5 DRAFTS
\$4.5 IMPORT DRAFTS | \$5 WELL DRINKS
\$4.75 GLASS OF WINE | \$5.5 MARGARITAS

HAPPY HOUR DURING ALL NFL GAMES!

Call 951.246.1773 for reservations
@canyonlakecountryclub

CANYON LAKE COUNTRY CLUB BAR & GRILL

NEW MENU ITEMS!

GRILLED TERIYAKI CHICKEN SANDWICH

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

CANYON LAKE LODGE

CONTEST GIVEAWAY

COMMENT YOUR FAVORITE DISH BY TUESDAY, SEPTEMBER 24, FOR A CHANCE TO WIN A \$25 GIFT CARD!

WINNER WILL BE ANNOUNCED ON WEDNESDAY, SEPTEMBER 25.

@thecanyonlakelodge

SUNSET LOUNGE AND TERRACE

UPCOMING ENTERTAINMENT

- THUR, SEP 5 | **KARAOKE FUN**
Aprile Deanne @ 5 p.m. in the lounge
- FRI, SEP 6 | **DJ APRILE DEANNE**
Best of 70s and 80s @ 5 p.m. in the lounge
- THUR, SEP 12 | **AIDAN TAYLOR**
Pop and rock @ 5 p.m. in the lounge
- FRI, SEP 13 | **BEACH VIBE BAND**
Classic 60s and 70s @ 5 p.m. in the lounge
- SUN, SEP 15 | **MARIACHI BRUNCH**
12 p.m. to 4 p.m. on the terrace
- WED, SEP 18 | **KARAOKE FUN**
North Canyon @ 5 p.m. in the lounge
- THUR, SEP 19 | **JULIA LYONS**
Country music @ 5 p.m. in the lounge
- FRI, SEP 20 | **SKIP JOHNSON**
Pop and jazz @ 5 p.m. in the lounge
- FRI, SEP 27 | **CODE 415**
70s & 80s @ 5 p.m. on the terrace

RESERVATIONS ONLINE AT
WWW.THECANYONLAKELODGE.COM

COMMUNICATION REPORT

Website Highlights – September 2024

Website Analytics Highlights

Total users ▾

13K

↑ 14.4%

Views ▾

48K

↑ 41.4%

Event count ▾

97K

↑ 18.1%

New users ▾

11K

↑ 15.7%



Top 15 Visited Website Pages

Page title and screen class ▾	+	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count
						All events ▾
Total		47,662 100% of total	12,282 100% of total	3.88 Avg 0%	1m 16s Avg 0%	97,472 100% of total
1	Home - Canyon Lake POA	5,684	3,393	1.68	22s	16,267
2	Login - Canyon Lake POA	2,907	1,410	2.06	33s	6,787
3	City Golf Tournament - Canyon Lake POA	2,766	2,323	1.19	8s	8,088
4	Pickleball - Canyon Lake POA	1,162	211	5.51	57s	2,522
5	My Info - Canyon Lake POA	988	591	1.67	41s	2,045
6	Camping - Canyon Lake POA	927	550	1.69	56s	2,654
7	Events - Canyon Lake POA	927	539	1.72	43s	2,068
8	Home - The Canyon Lake Lodge	871	513	1.70	17s	2,404
9	Make Payment - Canyon Lake POA	831	480	1.73	1m 29s	1,590
10	Restaurant - Canyon Lake POA	715	528	1.35	15s	1,653
11	Community Garage Sale - Canyon Lake POA	711	383	1.86	16s	1,791
12	Events Reservation - Canyon Lake POA	705	428	1.65	22s	1,664
13	Reservations - Canyon Lake POA	639	497	1.29	3s	1,770
14	Memberships - Canyon Lake POA	511	404	1.26	38s	1,263
15	Search - Canyon Lake POA	493	245	2.01	56s	982

COMMUNICATION REPORT

Social Media Highlights – September 2024

PERFORMANCE SUMMARY

22,988

Followers
Total

317

Published
Posts

356,804

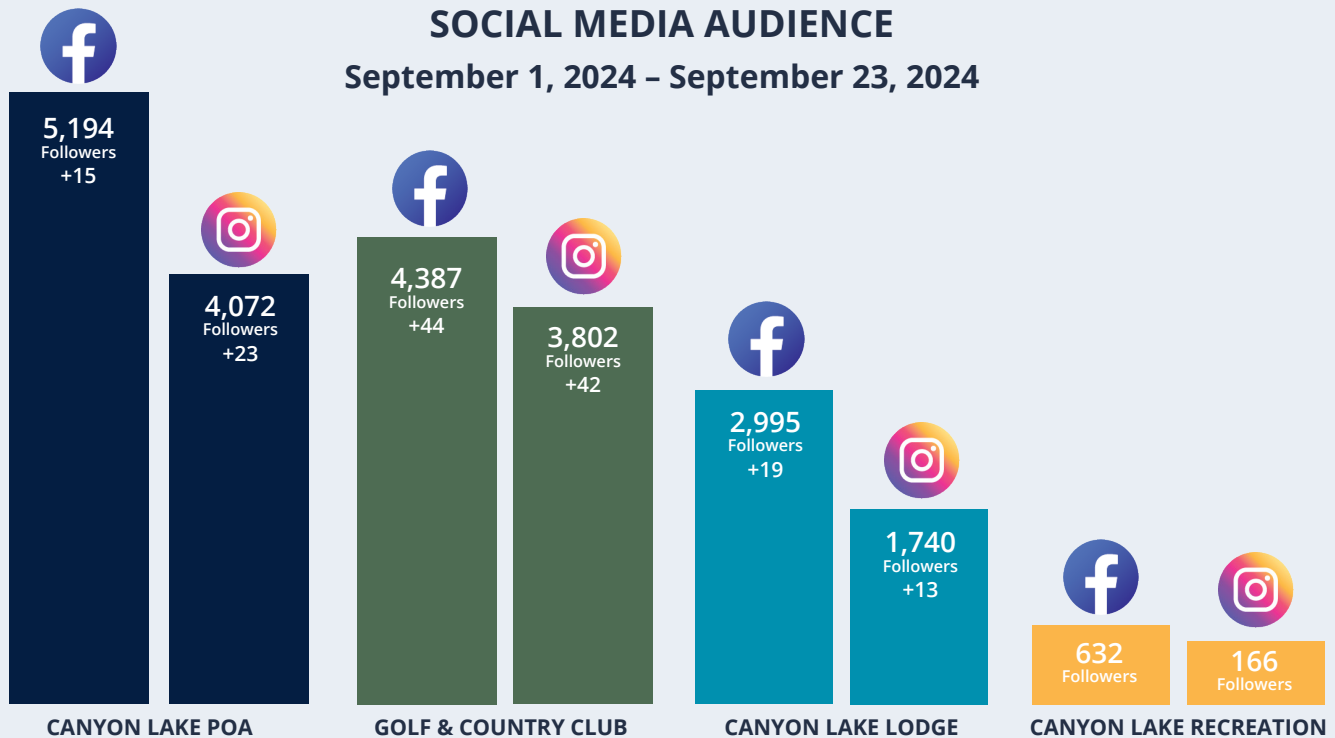
Page
Impressions

275,050

Post
Impressions

SOCIAL MEDIA AUDIENCE

September 1, 2024 – September 23, 2024



PROFILE SUMMARY

Profile	Followers	Growth	Clicks	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,194	15	802	1,357	27,241	33,626
Canyon Lake POA Instagram	4,072	23	26	737	41,766	40,981
Golf & Country Club Facebook	4,387	44	3,576	9,530	76,395	142,462
Golf & Country Club Instagram	3,802	42	50	168	7,444	7,110
Canyon Lake Lodge Facebook	2,995	19	1,108	3,204	23,765	40,426
Canyon Lake Lodge Instagram	1,740	13	20	276	7,278	6,612
Canyon Lake Recreation Facebook	632	1	36	69	2,090	2,333
Canyon Lake Recreation Instagram	166	0	0	44	1,454	1,500

COMMUNICATION REPORT

Email Highlights – September 2024

EMAIL DASHBOARD – SEPTEMBER 2024

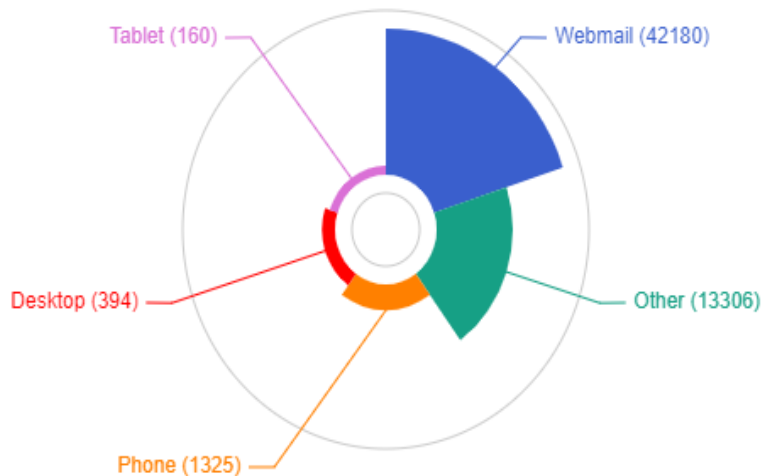
42175
DELIVERED



25401
UNIQUE OPENS



TOP DEVICE OPENS SEPTEMBER 2024



Webmail (42180) Other (13306) Phone (1325) Desktop (394) Tablet (160)

DELIVERY BY EMAIL CLIENT SEPTEMBER 2024

Gmail (18889)
Yahoo (12354)
Microsoft Outlook (4105)
Microsoft 365 (1534)
Apple iCloud (1298)
Remaining (3867)



COMMUNITY PATROL REPORT

August 2024

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	June		July		August	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speeding	1	8	0	4	0	7
Parking	75	479	52	23	54	26
Unauthorized Entry	80	17	26	9	52	7
E-Bikes	28	22	7	20	12	30
Noise	42	7	13	4	18	3
Failure to stop at a stop sign	0	14	0	59	0	8
Illegal Riding/Towing	0	7	0	4	0	1

Additional Information

	June	July	August
Total Calls for Service	444	409	380
Call for Service – Unable to Locate	25	25	28
Guest Citations	339	116	70
Service Provider Citations	0	0	1
Member Citations	356	164	124
Warning Citations	444	139	127
Speed Trailer citations	36	34	34
Vandalism	8	9	2
Property Damage	31	25	14
Misc. Violations	118	120	72

School Bus Enforcement	N/A	N/A	2
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Gate Entry Statistics

	May	June	August
Confiscated Guest Passes	205	185	154

Two Guest Lane Entry Protocol*

	June	June	August
Total time in minutes	431	44	90
• Main Gate	372	44	90
• East Gate	59	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Chief)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

Marine Patrol Report

September 2024

(8/26 - 9/22)

Marine Patrol's primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the "Calls for Service" column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		JULY	AUGUST	SEPTEMBER
LM.2.5	Expired/No Reg (State)	4	0	1
LM.2.6	Expired/No Reg (CLPOA)	2	3	2
LM.2.7	Expired/No Reg at a dock or lift	4	0	0
LM.6.7	Excessive Wake in NO wake zone	0	0	1
LM.7.3	Reckless behavior while operating a motorized boat	0	0	2
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	2
GR.4.4	Fishing License	0	0	0
GR.6.2c	Failure to present valid ID	0	1	0
	Other	6	17	10
TOTAL		16	21	18

Warnings Issued

WARNING		JULY		AUGUST		SEPTEMBER	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	0	0	0	0	0	0
LM.2.6	Expired/No Reg (CLPOA)	3	0	4	2	4	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	55	0	14	0	16	1
LM.7.3	Reckless behavior while operating a motorized boat	4	0	6	1	3	1
LM.9.11	Plowing	6	0	4	0	5	0
GR.2.18a	Loud Noise	1	0	0	0	0	0
GR.4.4	Fishing License	0	0	1	1	5	0
GR.6.2c	Failure to present valid ID	0	0	0	0	0	0
	Other	30	12	20	2	26	1
TOTAL		99	12	49	6	59	2

Additional Information

	JULY	AUGUST	SEPTEMBER
Total Calls for Service	246	170	108
Boat Safety Inspections	123	33	18
Boat Tow (Out of Fuel/Mechanical)	29	14	17
Boat Tow (Adrift)	1	2	1
Battery Assist	2	4	1
P&C Inspector Escort Hours	21	15	11
Fish & Game/Other Escort Hours	0	0	4
Fishing License Checks	2	5	5
Quagga Inspection	50	42	29
White Tag Applied	40	43	28
Quarantine Tag Applied	1	0	0
Debris/Other Retrieval & Disposal	8	8	18
Days @ Yellow Flag	0	0	0

Boat Operating Hours

	Start Hrs	End Hrs	JULY	AUGUST	SEPTEMBER
Boat 1	2548.4	2702.4	220.6	142.6	154
Boat 2	1925.7	2031.3	227.6	104.3	105.6
Boat 3	1040.5	1044.6	32.4	16.1	4.1
Boat 4	1528.6	1562.9	50.3	13.1	37.3
TOTAL			530.9	276.1	301

Boat Operating Hours & Percentage by Location

	JULY		AUGUST		SEPTEMBER	
	Hours	%	Hours	%	Hours	%
Main Lake	302	56.9	158	57.2	178	58.6
East Bay	196.5	37	105.2	38.1	118.9	40
North Ski	32.4	6.1	13.1	4.7	4.1	1.4

Incident Report Summary

	JULY	AUGUST	SEPTEMBER
Reports	0	1	0

Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 10/1/24

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2159** which includes permit due dates, violations, extension, and escrow inspections, last month **2053**.

Permit Breakdown

1. **1212** Open permit – down
 - a. **63** - new home/major additions – down
 - b. **4** – ADU/JADU – no change
 - c. **148** - lakeside permits - down
 - d. **87** - solar panel permits - down
 - e. **38** - fence permits – down
 - f. **38** - pool permits – no change
 - g. **17** - dumpster/pod permits - up
 - h. **394** – Same Day Permits - up
 - i. **250** - Improvements (multiple types) - down

Violation/Escrow Breakdown

1. **834** Open violations – up
2. **31** Open escrows – down

ACC Committee Overview

1. Total of **195** items reviewed – down
2. Total of **120** permits approved - down

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit **(0)**
2. ADU/JADU **(1)**
3. Grading Permit **(0)**
4. Improvements **(37)**
5. Lakeside Improvement **(6)**
6. Recorded Variance **(6)**
7. Rejected Applications **(23)**
8. Re-Submittal's **(4)**
9. Permit issued same day (Over the counter) **(66)**
10. Preliminary Applications **(6)** -

Member Complaints

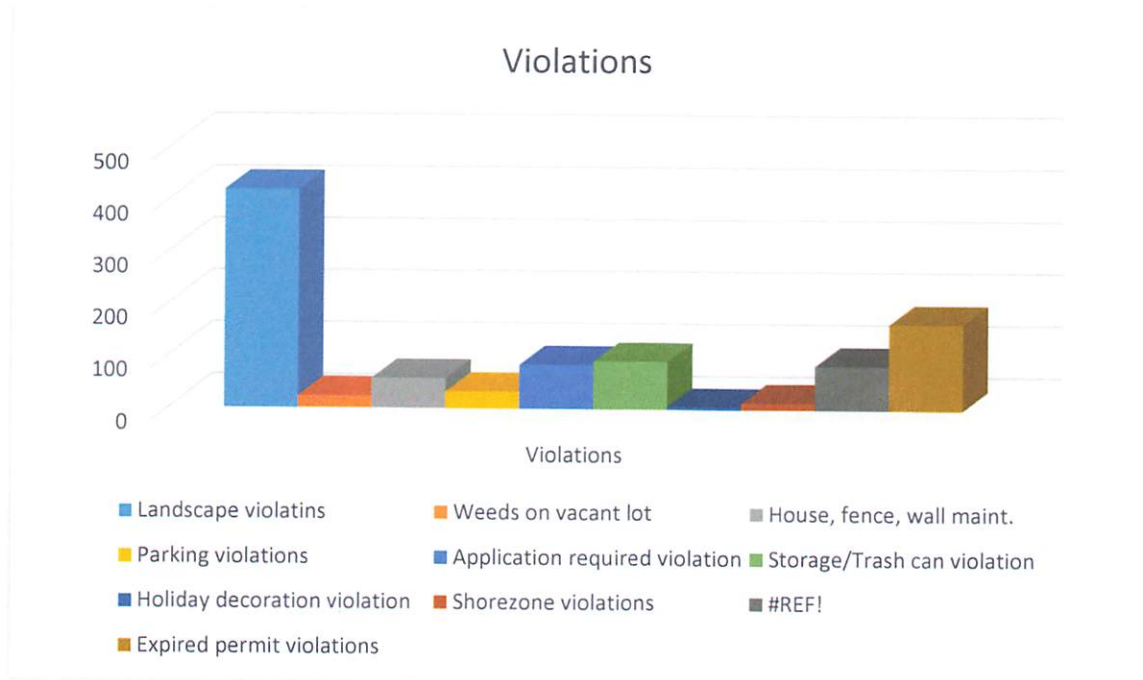
1. **36** Complaints investigated **(2 months)**
2. **5** already written.

Letter - Compliance

1. **303** - compliances
2. **165** Courtesy Notices

The self-help vacant lots were abated June 3-7, however, there have been 12 lots that have been re-written due to weed growth since March of this year.

Violation Breakdown Chart



Violations graph - most to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Cheryl Mitchell

Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of September. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In September, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Developing Projects

- **Golf Course Hole #2 Tee Box** – Project has been scheduled for mid-October during closures.
- **Storm Drain Repairs - Fairweather & San Joaquin** – Fairweather Drive is being reviewed by engineers, while we await lake levels to drop to repair San Joaquin Drive.
- **Bike Racks** – Bike rack installation is being coordinated and conducted at various parks.
- **Mailbox Slab Replacement Project** – Project is ongoing.
- **Parking Lot Slurry Seal** – Scheduled in October.
- **Main Gate Entrance Maintenance** – Plans to re-pave entrance, scheduled in October.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community which included HarborFest at Holiday Harbor.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (August); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor and is set by priority upon feedback from the arborist. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Landcare Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- **Hole Nine** – Bids are still being reviewed to weed abate along hole nine fairway of the Golf Course.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Fire Sprinkler Repairs** – Corporate Office building fire sprinkler repairs were completed this month.

Safety / Training

- **Ladder Safety Training** – This month's safety meeting was conducted by Chuck Hippenstiel from the Safety Compliance Company on Ladder Safety in the workplace.
- **Chainsaw Training** – Staff received training this month on the proper use of chainsaws, along with the dangers, and requirements under Cal/OSHA and California laws.
- **Dealing with Work Stress** – Staff learned how to identify stress caused from work and how to properly delegate it in a healthy manner to avoid emotional, physical and or mental harm to thyself.
- **Basic Electrical Safety in the Workplace** – Staff was educated on safe ways to repair or be around electricity related work duties and how to avoid electrocutions and arc flashing.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of September.

Green Committee: The Green Committee met on September 12th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on October 10th, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on August 8th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed and will be followed up on in October as the September meeting was cancelled by the Facilities Planning Committee:

- Causeway Tunnel Water Level Gauge
- Golf Course Tunnel Assessment
- Revised Motorcycle Lot Project
- Gault Field Little League Requests
- Lower Outrigger Walking Path
- Blind Corner at Outrigger and CLDN
- Team Review of Committee Charter

The FPC Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on October 10th, at 3:30 pm.

Recreation Committee: The Recreation Committee met on August 19th, 2024, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Walking / Swimming Area Improvements at Happy Camp
- Additional Dogi-Pot Stations

The Committee meets on the 2nd Tuesday of every other month in the Conference Room at the POA. The next scheduled meeting is on October 8th, 2024, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on June 25th, 2024, for their last working Tuesday of the season and will resume meetings later this month. The committee will be dark through the summer.

The next TWG meeting is scheduled for October 29th, 2024, at 1:00pm.

DIRECTOR'S MESSAGE

As the holiday season approaches, we're embracing the beautiful fall weather and the festive events we're excited to participate in. Our staff did a fantastic job assisting with recent concerts, including our annual HarborFest at Holiday Harbor, featuring a tribute to Bon Jovi. Meanwhile, our team is busy with preparations for this year's holiday celebrations. Each year, our staff dedicates significant time and effort into bringing the community together through the installation of holiday décor and related events. Our team is making progress on many ongoing projects, and we look forward to updating you as these developments unfold.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
August 2024

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
332246	3510001	8/1/2024	COMMON AREA / VACATION PARK	REMOVE GRAFFITI FROM RESTROOM BUILDING	\$20.00	2.5	\$157.50	GRAFFITI REMOVER
332258	N/A	8/1/2024	MEADOW LARK DR / CONTINENTAL DR	REPLACE BENT STREET SIGN AT MEADOW LARK DR	\$135.94	2	\$245.94	STREET SIGN
332281	N/A	8/2/2024	COMMON AREA	CHECK PERIMETER FENCING	\$66.00	1	\$121.00	BARBED WIRE
332291	3516655	8/5/2024	TENNIS COURTS	REMOVE GRAFFITI FROM SHED	\$15.00	2	\$125.00	GENERAL CLEANING SUPPLIES & PAINT
332298	3521556	8/6/2024	MAIN LAKE	ASSIST WITH LAKE SPILL AT HOLIDAY HARBOR	\$0.00	6.25	\$343.75	LABOR TIME ONLY
332299	3519742	8/6/2024	COMMON AREA / EASTPORT PARK	REMOVE MARKINGS FROM ADA STALL IN MENS RESTROOM	\$5.00	0.25	\$18.75	GENERAL CLEANING SUPPLIES
332319	3525211	8/8/2024	MOONSTONE BEACH / LAKE	RE-INSTALL LAKE MARKER LETTER "C"	\$5.00	2	\$115.00	QUIKCRETE CONCRETE MIX
332342	N/A	8/9/2024	COMMON AREA / VACATION DR	REMOVE GRAFFITI FROM ELECTRICAL BOX	\$3.75	1	\$58.75	GRAFFITI REMOVER
332349	N/A	8/12/2024	COMMON AREA	CHECK PERIMETER FENCING	\$14.00	1	\$69.00	HOG RINGS
332353	3533109	8/12/2024	COMMON AREA / ROADRUNNER PARK	REMOVE MARKINGS FROM RESTROOM WALL	\$0.00	0.25	\$13.75	LABOR TIME ONLY
332401	N/A	8/19/2024	COMMON AREA	CHECK PERIMETER FENCING	\$14.00	1	\$69.00	HOG RINGS
332438	3553467	8/21/2024	COMMON AREA / VACATION PARK	CLEAN BROKEN GLASS BOTTLES ALONG WALKWAY	\$0.00	0.5	\$27.50	LABOR TIME ONLY
332464	N/A	8/26/2024	COMMON AREA	CHECK PERIMETER FENCING	\$39.60	1	\$94.60	BARBED WIRE
332471	3580784	8/26/2024	COMMON AREA / SIERRA PARK	EXCESS CLEAN UP IN RESTROOM & UNCLOG TOILET	\$5.00	0.25	\$18.75	GENERAL CLEANING SUPPLIES
N/A	N/A	8/29/2024	COMMON AREA / TRIGGER GATE	REPLACE DAMAGED LOCK AT TRIGGER GATE	\$257.20	0	\$257.20	VENDOR MADE REPAIRED

\$580.49 \$ 21.00 \$1,735.49
\$ 1,155.00

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2024 To Date Ending April 2024	2024-2025 To Date Ending August 2024	Project Totals 5/1/21 to 08/31/24
	-	-	-
	-	-	-
Admin Int			
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	18,775	-	18,775
#1032 Admin - Thermostat	1,745	3,879	5,624
#1019 Admin - Defibrillator	2,240	-	2,240
	-	-	-
Admin IT			
#1034 Admin IT - Battery Back Up	-	1,623	1,623
#1036 Admin IT - Servers	23,932	-	23,932
#1047 Battery Back Up	2,047	-	2,047
	-	-	-
HVAC Units			
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1812 HVAC #5	-	1,827	1,827
#1050 HVAC #21	11,500	-	11,500
#1052 HVAC #23	10,500	-	10,500
#1053 HVAC #24	10,500	-	10,500
#1056 HVAC #27	12,675	-	12,675
#1057 HVAC #28	11,150	-	11,150
#8063 HVAC Equestrian	9,500	-	9,500
#8034 North Gate - HVAC	-	4,800	4,800
	-	-	-
Park Equipment & Furnishings			
02-2209-00 Harrelson Park Dock Replacement \$59,700	58,858	-	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	34,768	-	34,768
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
02-2209-01 Holiday Harbor Park Dock \$194,412.00	206,526	-	206,526
#16007 Indian Beach - Furniture	5,027	-	5,027
#18012 - Indian Beach Restrooms	4,985	-	4,985
#25001 - Sierra Park Restrooms	-	1,825	1,825
#24009 - Tennis Court Restrooms	3,650	-	3,650
2-2303-00 Pickleball Courts Phase 2 (Resurfacing)	29,800	-	29,800
	-	-	-
Gault Field			
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	12,125	-	12,125
#12040 Gault Field #2 - lights	9,425	-	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
#12003 Gault Field - Netting	6,800	-	6,800
#12013 Gault Field - Roof, Tile, Replace	2,775	-	2,775
#12052 Gault Field #4 - Shades	2,193	-	2,193
#12043 Gault Field #2 - Shade Structure	4,925	-	4,925
#12048 Gault Field #3 - Shades	3,243	-	3,243
	-	-	-
Equestrian			
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
#8065 Equestrian - Residence, Replace	8,061	-	8,061
#8069 Equestrian - Viewing Stand (Lower) Refurbish	2,350	-	2,350
	-	-	-
Restaurant Equipment			
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
	-	-	-
Furniture			
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
#22010 Senior Center - Tables	1,453	-	1,453
Event chairs	1,838	-	1,838
	-	-	-
Lodge			
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext. Patio (Resurface)	4,200	-	4,200
#18023 Lodge - Ext. Fencing/Rails	5,875	-	5,875
#18034 Lodge - Roof Plumbing	39,197	-	39,197
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	8,590	-	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18097 Lodge - Sink	-	12,271	12,271
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	23,055	-	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	16,066	-	16,066
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	24,515	-	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	4,425	6,076
#18016 Lodge - Shelves	3,016	-	3,016
#18117 Lodge - Ceiling Panels	1,982	-	1,982
#18124 Lodge - Piano	2,850	-	2,850
#18035 Lodge - Ext. Roof, Tile	-	5,895	5,895
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18050 Lodge - Holiday Bay, Lighting	4,080	-	4,080
#18054 Lodge - Holiday Bay, Stage Audio System	16,679	-	16,679
#18061 Lodge - Fire Alarm System	2,335	-	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	50,782	-	50,782
#18090 Lodge - Kitchen, Fire System	-	3,610	3,610
#18140 Lodge - Carpets	6,148	-	6,148
#18141 Lodge - Sunset Beach Trash Receptacles	4,444	1,914	6,357
#2-2301-01 Lodge - Restaurant and Bar Renovation	2,333,685	-	2,333,685
#2-2311-00 Lodge Well Roof	51,160	-	51,160
Lodge Dining Room	-	-	-
	-	-	-
Country Club			
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4017 CC Fountain	3,697	-	3,697
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4066 CC Magnolia Room - Furniture	9,922	-	9,922
#4068 Magnolia Room	3,550	-	3,550
#4074 CC HVAC #16	20,500	-	20,500
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#18070 CC Kitchen Oven	16,505	-	16,505
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2024 To Date Ending April 2024	2024-2025 To Date Ending August 2024	Project Totals 5/1/21 to 08/31/24
#4079 CC - Patio Furniture	9,401	-	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext. Door, Entry New	1,506	-	1,506
#4039 CC - Broiler	3,957	-	3,957
#4049 CC - Kitchen, Fryer	5,861	-	5,861
#4063 CC -Magnolia, Cabinets	4,895	-	4,895
\$4072 CC -Window Washer	-	4,238	4,238
#4091 CC - Restrooms	6,227	1,625	7,852
Corporate Office	-	-	-
#1025 Admin Int - Office Equipment	2,438	-	2,438
POA Office Remodel -- P&C	28,930	-	28,930
#1051 AC Unit - P&C	11,200	-	11,200
Computers	-	-	-
#1900 CP Computers	3,826	-	3,826
Operations	-	-	-
#1839 Operations - Ext, Walls, Repairs	20,500	-	20,500
#19005 Operations - Ext, Fence	10,850	-	10,850
#19008 Operations - Ext. Ice Machine	-	10,750	10,750
Fairway Estates	-	-	-
#10001 Fairway Estates - Lane Spike	3,477	-	3,477
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#8900 Pool Furniture	-	3,375	3,375
#21029 Pool - Pool, Heaters (1)	8,000	-	8,000
#21030 Pool - Pool, Heaters (3)	8,000	-	8,000
#21031 Pool, Pump and Motor	9,911	-	9,911
#1158 Pool Pump	2,890	-	2,890
#1864 Lighting, Pool	2,550	-	2,550
#1869 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21004 Pool - Pool, Deck Expansion Joints	4,200	-	4,200
#21006 Pool Furniture	8,484	-	8,484
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	16,718	-	16,718
Pool - Computer Stand	6,419	-	6,419
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#17010 Lake - Buoys	12,761	1,968	14,729
#6018 Docks - Lodge, Slips, 2007	16,505	-	16,505
Campground	-	-	-
#3021 Campground - Water, Connections	7,074	-	7,074
#3031 Campground Building - Residence (Mobile)	9,628	-	9,628
#3032 Campground Restroom Remodeling \$431,621	514,383	-	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	9,175	-	9,175
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8012 Main Gate - Access System	2,584	-	2,584
#8018 Main Gate - Gate Operators	20,192	-	20,192
#8001 Main Gate - Gate Camera	6,121	-	6,121
#1006 Fairway Estates - Operators	7,797	-	7,797
#8003 North Gate - Gate Camera	4,602	-	4,602
East Port	-	-	-
#7009 - East Port - Dog Park, Benches	3,222	-	3,222
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
#7019 East Port - Fiber Optics	5,125	-	5,125
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	11,900	-	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13009 Golf - Driving Range	29,252	-	29,252
#13031 Golf - Heat Exchange System	-	4,719	4,719
#13040 Golf - Lake, Drainage, Repairs	7,205	-	7,205
#13045 Golf - Maintenance, Swamp Cooler	2,002	-	2,002
#13042 Golf - Lake, Refurbish	-	1,666	1,666
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
#13056 Golf - Maintenance, Water Treatment	33,667	-	33,667
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
2-2307-00 Driving Range Restoration \$131,889.60	105,765	-	105,765
2-2311-01 Cart Path and Tee Area for Hole 2	4,440	-	4,440
Grounds	-	-	-
#13051 Signs, POA	4,380	-	4,380
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14001 Irrigation System	1,586	-	1,586
#14003 East Port Landscaping Monument	174,628	-	174,628
#14006 Mailbox (Concrete Pads)	229,743	9,290	239,033
#14016 Signs, Street	8,353	-	8,353
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	91,286	-	91,286
#1857 Signs, street	6,962	1,495	8,457
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	596,201	-	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#10005 Fairway Estates - Signs	1,110	-	1,110
#7008 Fire Hydrants	1,561	-	1,561
Vehicles	-	-	-
#25017 Vehicle - Golf Cart, Enclosed	22,981	-	22,981
#25023 - Toyota, Tacomas	6,164	-	6,164
#25025 -Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 -Boat, Champion	12,360	-	12,360
#25004 - Boat	45,880	-	45,880
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 -Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Bluebird Hall	-	-	-
#2006 - Bluebird Hall Counters	2,100	-	2,100
GM Authorized Expenditure	-	8,195	8,195
Total Repair & Replacement Fund Acct 02-0670	8,182,915	89,391	8,266,211

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

	2021-2024 To Date Ending April 2024	2023-2024 To Date Ending August 2024	Project Totals 5/1/21 to 8/31/24
	284,684	44,453	329,136
	5,415,928	2,564,981	7,980,909
	301,790	-	301,790
	202,493	-	202,493
	94,514	-	94,514
	1,950	-	1,950
	15,550	-	15,550
	6,450	-	6,450
	10,911	-	10,911
	2,500	-	2,500
	2,900	-	2,900
	6,339,670	2,609,434	8,949,104

3-2209-00 "Year Two" Engineering (\$284,710)
 3-2306-00 "Year Two" Pavement Project (\$8,033,001)
 3-2310-00 "Year Two" Concrete Work (\$301,790)
 3-2104-01 Pavement Imp Plan Design
 3-2102-00 Pavement Condition Index
 3-2104-00 Campground - Misc Road Repairs
 3-2201-02 Striping - (Holiday Harbor)
 3-2201-01 Striping CLDS
 #14017 - Traffic Signs
 Misc Repairs
 Traffic Study
 Lodge Parking lot ADA Improvements
 Total Road Reserve Fund Acct 03-0670

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending August 31, 2024

	2023-2024 Ending August 31, 2024	Project Totals 5/1/20 to 8/31/24
5-2111-01 Flag Poles	-	-
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	-	11,368
5-2010-03 Roadrunner Restroom Design \$31,800	-	239,230
5-2102-01 Mailbox Lighting Project \$145,320	-	29,798
5-2102-02 Sierra Park Shade Structures \$ 126,195	-	121,650
5-2102-03 Indian Beach Shade Project \$131,056	-	120,227
5-2105-00 Surveillance System -- Happy Camp	-	144,482
5-2105-01 Speed Trailer (3rd)	-	12,299
5-2105-02 Large Dog Park Phase 2	-	13,483
5-2105-03 Road Runner Park Restroom \$184,000	-	16,586
5-2106-00 Office Remodel P & C	-	215,569
5-2106-01 Sierra Park North \$2,200,000*	-	11,373
5-2107-00 Equestrian Center Barn Fans	-	2,178,563
5-2107-01 Lighthouse Restaurant & Bar Remodel	-	2,575
5-2108-00 Shade Canopy Lodge/Bar Patio	-	270
5-2108-01 Rob Caveney Park - Fencing	-	30,436
5-2111-00 Pickleball Courts Phase 2 Design	-	10,940
5-2111-00 Happy Camp Propane Dispenser	-	43,175
5-2109-01 Sprinklers POA and Conference Room	-	10,775
5-2203-00 Community Solar Project	-	3,071
5-2206-00 Country Club Patio Shade Project	-	7,920
5-2302-00 Pickleball Phase 2	-	73,525
5-2302-01 Lodge Patio Event Space	20,506.23	354,218
5-2303-01 Community Garden Area \$16,000	-	566,694
		18,346

5-2305-00 Senior Center Backup Generator \$22,200
 5-2308-01 Cameras \$10,880.70
 5-2307-01 Golf Shade \$6,636
 5-2309-01 Lodge Holiday Bay Room Speakers \$3,520
 5-2311-00 Community Signs
 5-2311-01 Tennis Area Shade Project \$319,530.96
 GM Authorized Expenditure Indian Beach Dock

-	20,700
-	19,255
-	6,636
-	3,520
-	5,795
158,385.69	301,547
4,674.38	6,550
183,566.30	4,600,576

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