



Property Owners Association

LEASE AUTHORIZATION FORM

TRACT-LOT _____ DATE _____

Your signature(s) on this form is an authorization for the Canyon Lake Property Owners Association to issue to your Tenant or Lessee the items you authorize in accordance with the Rules and Regulations of the Canyon Lake Property Owners Association for the terms specified.

NAME OF TENANT(S): _____

PROPERTY ADDRESS: _____

DURATION OF LEASE (please specify month, day, and year): _____

1. Number of **ID Cards** to be issued: _____
There is a \$35.00 fee for each ID card issued that exceeds six (6) per property.
2. Number of **Car Decals** to be issued: _____
There is a \$45.00 fee for each Decal issued that exceeds four (4) per property.
3. Number of **Motorcycle Parking Decals** to be issued: _____
4. Number of **Golf Cart Decals** to be issued: _____
5. Number of **Annual Golf Memberships** to be issued: _____

I relinquish the Boating Rights, Dock Slip Rentals, Equestrian Boarding, and Permanent Guest List Privileges to my tenant. (Please note a tenant is eligible for privileges with a minimum one-year lease only.)

Signature of Owner or Property Manager

6. Number of **Boat Decals** to be issued: _____

*I understand that all items I have authorized to be issued must be returned to the POA upon the tenant / lessee vacating the property. **If they are not returned, the POA will charge me \$100.00 per item that has not been returned. No new renewal or lease agreement will be processed until all items are returned or payment received for the non-returned items.***

*I also understand that there is a **\$150.00 processing fee** for each lease agreement. If the existing tenant(s) is renewed on or before the expiration date listed above the renewal fee drops to **\$50.00**.*

Signature of Owner or Property Manager

Phone Number: _____